

**LIBRARY BOARD MEETING MINUTES
WEDNESDAY, JANUARY 18, 2017; 1:30 PM
BOARD ROOM, BENNETT MARTIN PUBLIC LIBRARY
136 S 14TH STREET, LINCOLN, NEBRASKA**

NOTE: The Tuesday, January 17, 2017, Library Board meeting was postponed due to weather.

LIBRARY BOARD MEMBERS PRESENT: Lowell Berg, Martha Florence, Herb Friedman, Donna Marvin, Herb Schimek, Carol Speicher. **ABSENT:** Kathy McKillip, County Liaison Marcy Baker,

OTHERS PRESENT: Pat Leach, Library Director; Julee Hector, Assistant Library Director; Paul Jones, Accountant; Barbara Hansen, Administrative Aide; Julie Beno, Bennett Martin Public Library Public Services Coordinator; Peter Jorgensen, Virtual Services Manager; Tammy Teasley, Support Services Coordinator; Jodene Glaesemann, Walt Branch Manager; Jeff Kirkpatrick, City Attorney; Gail McNair; Foundation for Lincoln City Libraries Executive Director.

The meeting was called to order at 1:30 p.m. A quorum was present. The Open Meetings Law is posted and available for inspection.

APPROVAL OF AGENDA: It was moved by Schimek to revise the order of the agenda to allow for the closed session as the first item of business. Second by Florence. Roll Call Vote: Berg, Florence, Friedman, Marvin, Schimek, Speicher - aye; McKillip - absent. Motion carried 6-0.

CLOSED SESSION: At 1:31 p.m. it was moved by Marvin, second by Schimek, to go into closed session for the discussion of Central Library real estate. Roll Call Vote: Florence, Friedman, Marvin, Schimek, Speicher, Berg - aye; McKillip - absent. Motion carried 6-0.

The Board went into closed session at 1:31 p.m. for the purpose of discussing Central Library real estate.

At 2:38 p.m. Marvin moved, with second by Florence, to return to open session. Roll Call Vote: Friedman, Marvin, Schimek, Speicher, Berg, Florence - aye; McKillip - absent. Motion carried 6-0.

PUBLIC COMMENT ON AGENDA ITEMS: None

APPROVAL OF MINUTES: Marvin moved, with second by Schimek, to approve the minutes of the December 20, 2016, Library Board meeting. Roll Call Vote: Marvin, Schimek, Speicher, Berg, Florence, Friedman - aye; McKillip - absent. Motion carried 6-0.

STANDING COMMITTEE REPORTS:

Committee on Administration - No report.

Committee on Buildings and Grounds - Berg reported that the building energy audits were postponed due to weather. Rescheduling is in process.

Committee on Finance: Speicher reported on the recap of expenditures for December 2016 listing claims in the amount of \$819,709.04 from all funds. Speicher moved, with second by

Marvin, to approve the report and payment of all claims. Roll Call Vote: Schimek, Speicher, Berg, Florence, Friedman, Marvin - aye; McKillip - absent. Motion carried 6-0.

SPECIAL COMMITTEE REPORTS:

Central Library - Friedman reported that the committee had met and is moving forward with the Central Library Building Program.

Regarding the Central Library Building Program, Leach reported two kickoff meetings with Godfrey's and HDR have been held. Berg and Friedman, along with library staff, met with consultants on January 11 to review the process. Staff met with consultants on Friday, January 13, to review data requests and work on the timeline for various information gathering sessions including town hall meetings, focus groups, visioning sessions and stakeholder interviews. The information gathering sessions will be held the week of February 20th during the consultants first onsite visit. Board members need to be present at as many sessions as possible. The Library Board will be updated at its February 21st meeting.

Staff and Library Board members Lowell Berg and Herb Schimek, along with Foundation Board Executive Director Gail McNair will be working closely with Godfrey's and HDR during this process.

Florence asked that staff make sure focus groups are in all parts of the city and at various times during the day. Be very inclusive with the scheduling. If the newspaper can get involved in a positive way, that would help a lot. Nancy Hicks would be the person to talk to. Friedman is considering a visit with the Editorial Board.

Foundation Board Executive Director: McNair reported that the membership drive numbers are above last year's. As of December 31st, memberships have been received from 197 individuals totaling more than \$32,000. McNair is still looking for silent auction items for the Wine and E. Please have to her by March 15th.

Upcoming events include Give to Lincoln Day on May 18, and Coffee on the Dock of the Haymarket Mill on May 29 where the One Book - One Lincoln finalists will be announced.

Technology: No report.

NEW BUSINESS:

Authorize Application for ALA Eisener Graphic Novel Grant - Leach reviewed the graphic novel grant proposal to the American Library Association explaining that no match is required. The request is for \$3,725 to purchase graphic novels, hold special events for teens using graphic novels, and to help fund staff attendance at a training event in Chicago. A selection of graphic novels was made available for review by Board members. Schimek moved, with second by Berg, to authorize submitting the grant application to the American Library Association. Roll Call Vote: Schimek, Speicher, Berg, Florence, Friedman, Marvin - aye; McKillip - absent. Motion carried. 6-0.

PRESIDENT'S REPORT:

Friedman reported that he would be appointing a Central Library Building Committee with membership coming largely from the Central Library Committee.

A Bylaws Committee is also needed to review and revise the bylaws. This committee will be chaired by Speicher with Marvin and Florence also serving. Friedman anticipates a report in March.

DIRECTOR'S REPORT:

Strategic Plan Update - Leach reported Julie Beno and Jodene Glaesemann developed an update of the Strategic Plan report for 2016. System wide accomplishments were reviewed. Details are available for anyone who would like more information about specific areas.

Mayor's Strategic Plan - Leach reported that the Mayor's plan does include a replacement for Bennett Martin Public Library. The document is still in draft form.

Taking Charge Indicators FY 2015-2016 Report - Outcome based budgeting report was reviewed. The Outcomes and Goals guide staff in budget preparation. The Indicators are updated each year.

PUBLIC COMMENT: None

LIBRARY BOARD MEMBERSHIP: It was reported that discussions have been held about Board membership. The Board will be notified if any additional information is received.

ADJOURNMENT: There being no further business, the meeting was adjourned at 3:02 p.m.