

**LIBRARY BOARD MEETING MINUTES
TUESDAY, FEBRUARY 16, 2016; 6:00 PM
WALT BRANCH LIBRARY
6701 S 14TH STREET, LINCOLN, NEBRASKA**

LIBRARY BOARD MEMBERS PRESENT: Donna Marvin, Martha Florence, Carol Speicher, Herb Schimek, Lowell Berg, Kathy McKillip. Absent: Herb Friedman. A quorum was present.

OTHERS PRESENT: Pat Leach, Library Director; Julee Hector, Assistant Library Director; Barbara Hansen, Administrative Aide; Paul Jones, Accountant; Gail McNair, Foundation for Lincoln City Libraries Executive Director; Rod Cummings, Virtual Services Coordinator; Brenda Ealey, Gere Branch Manager; Denise Pearce, Mayor's Office; Jeff Kirkpatrick, City Attorney.

The meeting was called to order at 6 p.m. by Vice President Donna Marvin. Marvin announced the Open Meetings Law was posted and available for inspection.

APPROVAL OF AGENDA: The Agenda was posted according to the Open Meetings Law of the State of Nebraska. Speicher moved to approve the agenda as posted. Second by Berg. Roll Call Vote: Berg, Marvin, McKillip, Schimek, Speicher - aye; Friedman, Florence - absent. Motion carried 5-0.

APPROVAL OF MINUTES: Berg moved to approve the minutes of the January 26, 2016, Board meeting as distributed. Second by Schimek. Roll Call Vote: Marvin, McKillip, Schimek, Speicher, Berg - aye; Friedman, Florence - absent. Motion carried 5-0.

STANDING COMMITTEE REPORTS:

Committee on Administration - No report.

Committee on Buildings & Grounds - No report.

Committee on Finance - Berg reported on the recap of expenditures for January 2016 listing claims in the amount of 715,068.29. Schimek moved approval of the report and payment of all claims. Second by Berg. Roll Call Vote: Marvin, McKillip, Schimek, Speicher, Berg - aye; Friedman, Florence - absent. Motion carried 5-0.

SPECIAL COMMITTEE REPORTS:

Central Library - Work continues on developing background information.

Central Library Marketing - A working group of the committee meet to discuss the presence of the Central Library project on the library's website. Suggestions were made and implemented.

Central Library Initiative - No report

Foundation for Lincoln City Libraries - McNair reported the December sales from the book nooks totaled \$1800 in December. The grand total of the year was \$5525.06. January results were about \$1100. The membership campaign numbers are down. It has been reported that others, such as United Way, are also down. McNair announced that Michele Farley has been hired as an assistant.

The Foundation Central Library Development Committee has hired a fundraising consultant. As soon as a project is confirmed, work can begin.

LB 969 Ad Hoc Committee - Schimek reported LB 969 would change all library boards in the state of Nebraska to advisory boards. An amendment to give City Councils the choice has been proposed and is in the bill drafter's office. The Nebraska Library Association is encouraging its members to contact Senators sitting on the legislative General Affairs committee. Senator Larson, the sponsor of the bill, has picked another bill as his priority bill so it is the feeling that he will not "go to the mat" for this bill if it looks like it will not come out of committee. The City's lobbyist is paying close attention to the bill and will contact us if there is any movement.

Lincoln Cares - No report

Florence arrived at this time.

One Book - One Lincoln - The nomination period has closed. The Selection Committee has begun its work to select the title for the 2016 program. The title will be announced on May 30th at The Mill in the Haymarket.

Technology - Library staff is testing equipment to ascertain the most effective access points and related items for the upgraded wireless network that will follow the completion of the upgraded broadband network. We are seeking approval of an expenditure not to exceed \$75,000 for this equipment. Once the decisions have been made about the best way to build the infrastructure, staff will work with City Purchasing for the bid process. Prior to awarding the contract, staff will confer with the Technology Committee regarding the results of the bid process.

We are looking forward to the broadband fiber project being done in late February or early March. Our current wireless will be working off the new system at that time but the expanded access points will not be available until April or May.

Speicher moved to authorize the expenditure for access points and related items for the upgraded wireless network at a cost not to exceed \$75,000. Second by Schimek. Roll Call Vote: Marvin, McKillip, Schimek, Speicher, Berg, Florence - aye; Friedman - absent. Motion carried 6-0.

NEW BUSINESS: None

PRESIDENT'S REPORT: None

DIRECTORS REPORT: Email communications among Library Board members engaged in library work should include Pat Leach as library director or Barbara Hansen as administrative aide. This ensures that the library will have a record of the communication, and that the department will abide by records retention law. This applies to email communication and other written communications. Such communications must also conform to Open Meetings Law, which does not allow more than three Library Board members to engage in conversation in person or via email regarding library matters unless in an open public meeting

Leach reported on fiscal year 2016/17-2017/18 budget preparation. Staff will keep the board informed as the process moves forward.

Lincoln City Libraries has been awarded grants from the Nebraska Library Commission that will fund four interns and has also been authorized to apply for funding for pop-up maker spaces.

The County liaison position on the Library Board is open for applications through February 29th. The Board will review the applications and make a recommendation at its March 15 Library Board meeting. The recommendation will then be forwarded to the County Board for final action.

ASSISTANT LIBRARY DIRECTOR'S REPORT: Julie Hector reported on the American Library Association (ALA) Midwinter Conference she attended in Boston last month. As the Nebraska Chapter Leader she attended the Chapter Leaders Forum. She had good discussions with other state leaders on a variety of topics. She also heard more about the Libraries Transform initiative which is ALA's new national public awareness campaign about today's libraries. ALA provides a toolkit for libraries who want to use the campaign, which is available at no cost. The Nebraska Library Association (NLA) will be using Libraries Transform as the NLA conference theme in October.

PUBLIC COMMENT: None

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:26 p.m.