

**LIBRARY BOARD MEETING
APRIL 19, 2016; 6:00 PM
EISELEY BRANCH LIBRARY
1530 SUPERIOR STREET
LINCOLN, NEBRASKA**

LIBRARY BOARD MEMBERS PRESENT: Donna Marvin, Carol Speicher, Herb Schimek, Martha Florence, Herb Friedman, Lowell Berg, Absent: Kathy McKillip. A quorum was present. County Liaison Marcy Baker was present.

OTHERS PRESENT: Pat Leach, Library Director; Barbara Hansen, Administrative Aide; Paul Jones, Accountant; Jeff Kirkpatrick, City Attorney; Gail McNair, Foundation for Lincoln City Libraries Executive Director; Julie Beno, Bennett Martin Public Library Public Services Manager; Peter Jorgensen, Virtual Services Manager.

It was announced that the Open Meetings Law of the State of Nebraska was posted and available for inspection.

CALL TO ORDER AND INTRODUCTIONS: The meeting was called to order by President Friedman at 6:00 p.m. County Liaison Marcy Baker of Waverly was introduced.

APPROVAL OF AGENDA: The Agenda/Meeting Notice was posted according to the Open Meetings Law of the State of Nebraska. Marvin moved to approve the agenda as posted. Second by Schimek. Roll Call Vote: Berg, Florence, Friedman, Marvin, Schimek, Speicher - aye; McKillip - absent. Motion carried 6 - 0.

APPROVAL OF MARCH 15, 2016, MEETING MINUTES: Berg moved to approve the minutes of the March 15, 2016, meeting as distributed. Second by Speicher. Roll Call Vote: Florence, Friedman, Marvin, Schimek, Speicher, Berg - aye; McKillip - absent. Motion carried 6-0.

STANDING COMMITTEE REPORTS:

Committee on Administration - Approval of Revision to Fees Policy and Display and Distribution Policy - Leach requested that the Fees Policy be updated to address the Lost Item Fee. The Lost Item Fees section shall read "item replacement price plus any applicable overdue fees." It was noted that overdue fees are capped at \$7.50. The public faxing service has had a successful trial period. Leach requested that the fee of \$2 per page be added to the fee schedule in the Public Faxing section as well as added to Reference by Mail/E-Mail/Fax. The Reference by Fax section shall be removed.

Leach requested that section B of the Display and Distribution of Free Materials Policy be adjusted to include Lancaster County agencies along with departments of the City of Lincoln and the Foundation for Lincoln City Libraries as agencies that can distribute fundraising materials at Lincoln City Libraries.

Schimek moved approval of the Fees Policy and Display and Distribution Policy as requested by Library staff. Second by Marvin. Lowell asked about the meeting room use fee and the last time it was raised. Staff reported that the fee has never been adjusted. Research will be done to determine if the fee is adequate. Roll Call Vote: Marvin, Schimek, Speicher, Berg, Florence, Friedman - aye; McKillip - absent. Motion carried 6-0.

Affirmation of Circulation, Privacy and Volunteer Policies - Leach reported that the Circulation, Privacy, and Volunteer policies have been reviewed and no changes are recommended. It was noted that all policies are reviewed by the Committee on Administration every three years on a rotating basis. Marvin moved to affirm the Circulation, Privacy, and Volunteer policies. Second by Berg. Roll Call Vote: Schimek, Speicher, Berg, Florence, Friedman, Marvin - aye; McKillip - absent. Motion carried 6-0.

Buildings and Grounds Committee - Berg moved approval of the renewal of the library's contract with MC Larkins for spring and fall inspections of Heating Ventilation Air Conditioning systems, as well as for maintenance/service calls, at a cost not to exceed \$70,000. This is the second of three allowed renewals. Second by Marvin. Roll Call Vote: Schimek, Speicher, Berg, Florence, Friedman, Marvin - aye; McKillip - absent. Motion carried 6-0.

Committee on Finance - Florence reported on the Recap of Expenditures for March 2016 listing claims in the amount of \$1,022,210.13. Florence moved approval of the report and payment of all claims. Second by Marvin. Roll Call Vote: Friedman, Marvin, Schimek, Speicher, Berg, Florence - aye; McKillip - absent. Motion carried 6-0.

SPECIAL COMMITTEE REPORTS

Central Library:

The American Institute of Architects (AIA) and the American Library Association (ALA) selected seven recipients to receive the 2016 AIA/ALA Library Building Awards. The AIA and the ALA developed this award program to encourage and recognize excellence in the architectural design of libraries. Leach narrated a slide presentation of the five award winning public libraries

Billings Public Library; Billings, Montana

As the only public library serving Montana's largest metropolitan area, Billings Public Library stands in the urban heart of the community. The 66,000-square-foot library draws from the geologic uniqueness of the surrounding landscape while creating a radiant atmosphere full of natural light.

Chicago Public Library, Chinatown Branch; Chicago

The Chicago Public Library, Chinatown Branch serves as a new civic, educational, and social hub for Chicago's Chinatown neighborhood, providing a public space geared toward community activities and technology-based learning.

Hennepin County Walker Library; Minneapolis

The new library replaces an outmoded subterranean library, reestablishing the street facade that gives Hennepin Avenue its distinctive character.

Lawrence Public Library Renovation and Expansion; Lawrence, KS

The renovation and expansion of this 1970s concrete library has transformed it into a 21st century civic place: from book repository to multimedia community hub.

Renton Public Library; Renton, WA

The original 1966 library structure was constructed to straddle the Cedar River and utilized pre-cast concrete but was not compliant with current energy codes and failing structurally. In addition, its building systems were not able to keep up with the increased demands of a 21st century library—heavy in power and data usage. The renovation maintained the original super

structure, but introduced a new energy efficient exterior envelope with floor to ceiling views to the nearby river.

Marketing Committee - Florence reported on the committee's concern about its effectiveness due to the fact a specific Central Library project is not yet available. It would be helpful to have a concrete project. Friedman noted that the purpose of the committee is to sell the idea of a new library. It was suggested that the committee could be put on hiatus until a project has been confirmed. Leach will meet with the committee to discuss options and come to a conclusion.

Central Library Initiative Committee - No report.

Foundation for Lincoln City Libraries - McNair reminded those attending that the annual Wine and E event is coming up on April 21st. The annual Coffee of the Dock at The Mill in the Haymarket will be held on Memorial Day, May 30th. The One Book - One Lincoln winner will be announced at 10:30 a.m.

Lincoln Cares - Leach reported that the new chairs in the meeting room were a result of a Lincoln Cares project. New chairs for the meeting rooms at Walt and Eiseley Branch Libraries were purchased at a cost of \$22,000.

One Book - One Lincoln: Marvin announced that the selection committee has finished its work. The title and runner ups will be announced on May 30th at the Foundation event at The Mill.

Technology - The broadband fiber connection has been completed. Internal infrastructure upgrades are in process.

NEW BUSINESS:

Approval to Surplus Meeting Room Chairs and Other Property - Berg moved approval to surplus the fourteen year old meeting room chairs and miscellaneous items outlined in the written request from staff. Second by Florence. Roll Call Vote: Speicher, Berg, Florence, Friedman, Marvin, Schimek - aye; McKillip - absent. Motion carried 6-0. City purchasing guidelines will be used for the disposition of the property.

PRESIDENTS REPORT: None

DIRECTOR'S REPORT: Leach reported on the Volunteer Recognition held on Sunday, April 17th and thanked Board members for their attendance. The annual spelling bee event held in support of the Heritage Room of Nebraska Authors was excellent and also had good representation from the Library Board.

Leach reported on recent activities including that she sat on the panel interviewing for the new police chief. Library staff has been having conversations with staff from City Finance and the Mayor's office regarding the upcoming budget. Steve Hubka, City Finance Department, made a point of making sure that the Mayor knew that Paul Jones does an excellent job with budget preparation.

Capital Improvement Program (CIP) projects have been adjusted based on meetings with Planning Department staff and the Mayor's Office. How we package the projects most

effectively for a central library and branch revitalization bond issue has been discussed. As much as possible we are putting branch projects, including parking lots, in the branch revitalization project. We are doing some strategizing to be able to move projects back to CIP if a bond issue is not held or does not pass. The Bethany Branch roof and South Branch drainage projects remain separate as well as Gere Branch HVAC work due to the immediate need. The City Planning Department has been very helpful with this project.

Public presentations were made to ABLE (a local business group), Legacy Terrace, Legacy, and Legacy Estates, and a PEO group.

PUBLIC COMMENT: None

CLOSED SESSION: Florence moved to go into closed session at 6:34 p.m. for the purpose of discussing Central Library strategy. Second by Schimek. Roll Call Vote: Berg, Florence, Friedman, Marvin, Schimek, Speicher - aye; McKillip - absent. Motion carried 6-0.

The meeting went into closed session for the purpose of discussing Central Library strategy.

At 6:57 p.m. Schimek moved to return to open session. Second by Berg. Roll Call Vote: Florence, Friedman, Marvin, Schimek, Speicher, Berg - aye; McKillip - aye. Motion carried 6-0.

ADJOURNMENT: There being no further business, the meeting adjourned at 6:58 p.m.