

**LIBRARY BOARD MEETING MINUTES  
TUESDAY; MAY 16, 2017; 6:00 PM  
EISELEY BRANCH LIBRARY  
1530 SUPERIOR STREET  
LINCOLN, NEBRASKA**

**LIBRARY BOARD PRESENT:** Lowell Berg, Donna Marvin, Herb Friedman, Herb Schimek, Carol Speicher. Absent: Martha Florence, Marcy Baker County Liaison. One vacancy exists. A quorum was present.

**OTHERS PRESENT:** Pat Leach, Library Director; Julee Hector, Assistant Library Director; Barbara Hansen, Administrative Aide; Paul Jones, Accountant; Julie Beno, Public Services Coordinator; Rod Cummings, Virtual Services Coordinator; Jodene Glaesemann, Walt Branch Manager; Vicki Wood, Youth Services Coordinator; Kathryn Kelley, Librarian; Gail McNair, Foundation for Lincoln City Libraries; Denise Pearce, Mayor's Office; Jeff Kirkpatrick, City Attorney; David Lempke, James Walbridge of HDR; Brad and Dick Waters of Godfrey's Associates.

The meeting was called to order at 6:00 p.m. by President Friedman. It was announced the Open Meetings Law of the State of Nebraska was posted and available for inspection.

**APPROVAL OF AGENDA:** The agenda was posted according to the Open Meetings Law of the State of Nebraska. Schimek moved to approve the agenda as posted. Second by Marvin. Roll Call Vote: Berg, Friedman, Marvin, Schimek, Speicher - aye; Florence - absent. Motion carried 5-0.

**APPROVAL OF MINUTES:** Berg moved to approve the minutes of the April 18, 2017, meeting as distributed. Second by Marvin. Roll Call Vote: Berg, Friedman, Marvin, Schimek, Speicher - aye; Florence - absent. Motion carried 5-0.

**STANDING COMMITTEE REPORTS:**

**Committee on Administration**

It was reported that Walt Broer lives outside of the city limits and is therefore not eligible to serve on the Library Board. Berg moved to recommend Lisa Hale to the City Council for appointment. Second by Schimek. Roll Call Vote: Berg, Friedman, Marvin, Schimek, Speicher - aye; Florence - absent. Motion carried 5-0.

**Committee on Buildings and Grounds:** Berg reported that new carpet has been installed at Gere and Anderson Branch libraries. The moveable wall between the two meeting rooms at Gere Branch has been replaced. Landscaping projects are in process.

**Committee on Finance:** Speicher reported on the Recap of Expenditures for April 2017 listing claims in the amount of \$953,791.06 from all funds. Speicher moved approval of the report and payment of all claims. Second by Schimek. Roll Call Vote: Berg, Friedman, Marvin, Schimek, Speicher - aye; Florence - absent. Motion carried 5-0.

**SPECIAL COMMITTEE REPORTS:**

**Central Library** - A report from Godfrey's Associates, Inc. will be presented at the end of the meeting.

**Foundation for Lincoln City Libraries** - McNair reported that May 18<sup>th</sup> is Give to Lincoln day. Reminders with a link to the donation site will be sent out. Proceeds will be dedicated to children's literacy programs in the library. May 29th is Coffee on The Dock at The Mill. The three finalists for One Book - One Lincoln will be announced at 10:30 a.m.

**Technology Report:** Speicher reported the Technology committee met with staff to review the draft of the technology plan for 2017-2018. Minor updates have been made to the draft plan. Speicher moved to approve the updated Technology Plan for 2017-2018. Second by Schimek. Roll Call Vote: Berg, Friedman, Marvin, Schimek, Speicher - aye; Florence - absent. Motion carried 5-0.

**NEW BUSINESS:**

**Surplus Property:** Leach requested the Board declare items as surplus property as outlined in the May 2017 memo from Paul Jones. The list includes furniture, computers, servers, and other past-useful-life technology items. Marvin moved approval of the surplus property. Second by Schimek. Roll Call Vote: Berg, Friedman, Marvin, Schimek, Speicher - aye; Florence - absent. Motion carried 5-0.

**PRESIDENT'S REPORT:**

Resolution for Kathy McKillip - Freidman requested that the following resolution be adopted in tribute to former Board member Kathy McKillip.

Whereas, Kathy McKillip served as a member of the Board of Trustees of Lincoln City Libraries for a period of eight years, from February 2009 through February 2017, and held the offices of President, Vice-President, and Treasurer; and

Whereas, Kathy served calmly and confidently, giving thoughtful consideration to issues and sharing her expertise for the betterment of Lincoln City Libraries; and

Whereas, Kathy increased awareness of the library through interaction with the Foundation for Lincoln City Libraries as a representative on the Foundation Board; and

Whereas, Kathy increased participation in community-wide reading and discussion through her service on the Selection Committee of the One Book - One Lincoln Community Reading Program; and

Whereas, Kathy served on the Downtown Library Development Committee and the Central Library Committee, providing support and thoughtful discussion; now, therefore

BE IT RESOLVED that the Lincoln City Library Board of Trustees expresses its sincere appreciation and gratitude to Kathy McKillip and adopts this resolution in tribute to and appreciation of her contributions to and support of the Lincoln City Libraries.

Friedman moved adoption of the resolution. Second by Berg. Roll Call Vote: Berg, Friedman, Marvin, Schimek, Speicher - aye; Florence - absent. Motion carried 5-0.

## **DIRECTOR'S REPORT:**

Summer Reading Program - Vicki Wood, Youth Services Coordinator, reported on the Children's Summer Reading Program noting that the program allows for participation online as well as on paper. New sponsors include Chipotle, 48 Bowl, daVincis, Champions, Marcus Theatres, and Yogurtini. Outreach sites include 8 county towns and 15 city stops. Stories for Everybody in Spanish, and Lincoln Literacy's FLAIR program for parents learning English and computer skills, are also being offered during the summer. Seventeen Lincoln Public Schools and two county schools are partnering with us offering the program at schools. Seventy-five free events are planned.

Kathryn Kelley, Librarian, reported on the Teen and Adult program. Teens and adults are asked to read four books and complete four literacy activities to successfully complete the program. Events include programs such as trivia night, family Bingo, history of licorice, gardening, and downtown scavenger hunt.

Leach reported she attended orientation for new City Councilman Bennie Shobe and has been taking advantage of several networking opportunities during the past month. Groups of note using the Bennett Martin Public Library as a meeting place include Leadership Lincoln and Lincoln Community Foundation Board. Having organizations use library meeting space is beneficial in showing what type of spaces we have open to the community. Leach appeared on KFOR Radio on April 23 to discuss the Central Library project and spoke at Omaha Public Library's annual staff day on April 28. Last week a news conference was held publicizing new video phone equipment at Bennett Martin Public Library serving the deaf and hard of hearing. Leach participated in a trip to Colorado's Innovation Pavilion along with seven other people. Innovation Pavilion is an organization seeking to set up areas in cities with entrepreneurial, startup, and co-working spaces including STEM schools and libraries.

**PRESENTATION BY GODFREY'S ASSOCIATES, INC.** - Dick and Brad Waters of Godfrey's Associates and James Walbridge and David Lempke of HDR presented information about the building program in process. Square footage of service areas in a central library was reviewed and it was noted that duplication in several areas has been removed. There are still items that can be considered for consolidating and some verification needs to be done. Dick and Brad Waters are working with staff this week to update and refine the square footage.

Cost cannot be finalized until the square footage is determined. Final numbers will be available in early June. Some costs cannot be included until a site is selected, such as cost of acquisition, demolition, landscaping. Construction cost at this time is estimated at \$291.68 per square foot. Library Journal reports that in 2016 the average construction cost for a public library was \$300 square foot. Adding the remaining project costs for furnishings, equipment, technology, permitting, testing, contingency, etc. the project cost is estimated at about \$440 per square foot. By adding escalation costs to 2020, the midpoint of construction, the project cost is estimated to be \$505.29 per square foot.

Since this is not site specific there is not a budget for parking or site acquisition.

David Lempke of HDR provided examples of computer generated models that allow potential donors and voters to see a project from all sides using 3D models. Models are not part of the building program, but rather a next step in the design process. This is an example of how including diagrams in a public campaign can help make a project successful.

**CLOSED SESSION:**

Berg moved to go into closed session at 7:03 p.m. for the purpose of discussing Central Library real estate. Second by Schimek. Roll Call Vote: Berg, Friedman, Marvin, Schimek, Speicher - aye; Florence - absent. Motion carried 5-0.

It was announced the Board was going into closed session at 7:03 p.m. for the purpose of discussing real estate.

At 7:40 p.m. Schimek moved to return to open session. Second by Marvin. Roll Call Vote: Berg, Friedman, Marvin, Schimek, Speicher - aye; Florence - absent. Motion carried 5-0.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 7:42 p.m.