

**LIBRARY BOARD MEETING MINUTES  
TUESDAY, JUNE 21, 2016; 6:00 PM  
ANDERSON BRANCH LIBRARY  
3635 TOUZALIN AVENUE, LINCOLN, NEBRASKA**

**PRESENT:** Herb Friedman, Kathy McKillip, Lowell Berg, Donna Marvin, Herb Schimek, Carol Speicher, County Liaison Marcy Baker. **Absent:** Martha Florence

**OTHERS PRESENT:** Pat Leach, Library Director; Julee Hector, Assistant Library Director; Barbara Hansen, Administrative Aide; Paul Jones, Accountant; Carol Swanson, Support Services Manager; Julie Beno, Public Services Coordinator; Brenda Ealey, Gere Branch Manager; Peter Jorgensen, Virtual Services Manager; Jeff Kirkpatrick, City Attorney.

The meeting was called to order at 6 p.m. by President Friedman. It was announced that the Open Meetings Law of the State of Nebraska was posted and available for inspection.

**APPROVAL OF AGENDA:** The Agenda/Meeting Notice were posted according to Open Meetings Law of the State of Nebraska. McKillip moved to approve the agenda as posted. Second by Schimek. Roll Call Vote: Berg, Friedman, Marvin, McKillip, Schimek - aye; Florence, Speicher - absent. Motion carried 5-0.

**APPROVAL OF MINUTES:** Berg moved to approve the minutes of the May 17, 2016, meeting as distributed. Second by McKillip. Roll Call Vote: Friedman, Marvin, McKillip, Schimek, Berg - aye; Florence, Speicher - absent. Motion carried 5-0.

**STANDING COMMITTEE REPORTS:**

**Committee on Administration:** No report.

**Committee on Buildings & Grounds:** No report

**Finance Committee:**

*Approval of Recap of Expenditures:* Marvin reported on recap of expenditures listing claims in the amount of \$769,964.09. Marvin moved to approve the report and payment of all claims. Second by McKillip. Roll Call Vote: Friedman, Marvin, McKillip, Schimek, Berg - aye; Florence, Speicher - absent. Motion carried 5-0.

*Review of Fiscal Year 2016-2017 and 2017-2018 Budgets:* (Speicher arrived at this time.)

**Operational Budget:** Leach reviewed the proposals noting that the budgets for both 16-17 and 17-18 are for the continuation of the same level of service. Total proposed for 16-17 is \$9,193,259 with 17-18 totaling \$9,058,168. 17-18 is less than 16-17 due to the number of pay periods. Schimek asked if there is any anticipated savings due to vacancies? Paul Jones explained that there usually is some savings with turnover because the new hires usually come in at a lower rate.

**Polley Budget:** Leach reported that the Polley Music Library is funded via a private trust held by US Bank. The proceeds are forwarded to the library for support of the Polley Music Library. The income is currently not enough to cover the expenses; however, surpluses from previous years are able to be used to cover the gap. The budget amount proposed for 16-17 is \$109,624 and \$109,266 for 17-18.

**Heritage Room Service Budget:** Leach reported that the Heritage Room of Nebraska Authors is funded through proceeds from an endowment held by the Foundation for Lincoln City Libraries. Income from the endowment is sufficient to cover expenses. The proposed budget for 16-17 is \$30,510 and \$31,113 for 17-18.

**Nominating Committee:** The committee will need to meet prior to the July Board meeting to develop a slate of officers for fiscal year 2016-2017. Committee members include Herb Friedman, Herb Schimek, Donna Marvin.

#### **SPECIAL COMMITTEE REPORTS:**

**Central Library:** Berg reported the committee met to review the Building Program RFP and questions resulting from it being made public. The Central Library project is listed in the City's Capital Improvement Program in year 2017-18 at a cost of \$50 million. The committee has a meeting scheduled with the Mayor on June 28<sup>th</sup>.

**Central Library Initiative:** The Mayor was interviewed on KLIN on June 21<sup>st</sup> where the Central Library question arose. A follow-up phone call from KLIN to the Library Director asked about support from the City Council and if the Council does not put the project on a ballot, would an initiative process be used. Leach replied the first choice would be a successful approach to the City Council to place the issue on the ballot. An initiative would be considered as a backup plan.

**Central Library Marketing:** No report

**Lincoln Cares:** Leach reported that Lincoln Cares funding will be used for meeting room upgrades, School Family Nights, development toys and other youth activities. The Library receives about \$6,000 a year, and works with the Foundation for Lincoln City Libraries to identify matching funds.

**One Book - One Lincoln:** Marvin announced programs and community discussions are scheduled. The title *Being Mortal* by Atul Gawande is the selected title for 2016.

**Technology:** No report.

**PRESIDENT'S REPORT:** Friedman reported the Committee on Administration met to develop a response to the Lincoln Journal Star editorial of June 17, 2016. The response is scheduled to appear in the June 22 edition of the Journal Star.

(Marcy Baker arrived at this time.)

**DIRECTOR'S REPORT:** As additional information to assist with understanding the budget, copies of the library's latest Outcome Based Budgeting report were distributed. There have been a few questions about the Mayor's Taking Charge budget survey. The Sunday hours at Bennett Martin Public Library and Friday hours at branch libraries are considered tier three in the library's budget. We identified these as tier three because they are the lowest use hours. The Mayor's Taking Charge survey invites residents to weigh in on their support of city services. The Central Library project is one of the questions in the survey. A Taking Charge community conversation was held on June 18. Schimek attended and noted that there was good

conversation among the ten small groups that worked on various questions and aspects of the budget.

Leach reported that the Mayor will announce his budget in early July. The City Council will then discuss, hold hearings, makes changes, and vote in August. The Mayor has the option of vetoing the City Council action, which results in the Mayor's original budget being adopted. Signs indicate this could be an unusual year.

**Holiday Closing Schedule:** Leach reviewed the closing schedule for fiscal year 2016-17. It was noted that with Christmas falling on a Sunday, the libraries will be closed for three days, Saturday through Monday.

**ASSISTANT LIBRARY DIRECTOR'S REPORT:** No report.

**PUBLIC COMMENT:** Earl Burns asked why there are not working surveillance cameras at libraries. He sees cameras at some locations but has been told that they are not operational. Is it due to cost and privacy? Why would you not want the added security? Burns noted that everywhere he goes, he assumes he is being monitored. Why not at the library? Leach discussed the needs for privacy when using a public library.

McKillip reported that cameras are a difficult topic when it comes to the right to privacy, especially at a public library. The Library Board constantly re-evaluates. Safety is first and foremost for users and employees, but we are also very sensitive to monitoring and censorship.

Friedman noted that funding for new cameras has not been in the budget and the Board has concerns about privacy. Cameras are on the agenda for discussion at the July Committee on Administration meeting.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 6:30 p.m.