

**LIBRARY BOARD MEETING  
TUESDAY, JULY 18, 2017; 6:00 PM  
ANDERSON BRANCH LIBRARY  
3635 TOUZALIN AVENUE  
LINCOLN, NEBRASKA**

**LIBRARY BOARD MEMBERS PRESENT:** Lowell Berg, Martha Florence, Herb Friedman, Lisa Hale, Donna Marvin, Carol Speicher, Herb Schimek, County Liaison Marcy Baker. Absent: None.

**OTHERS PRESENT:** Pat Leach, Library Director; Julee Hammer, Assistant Library Director; Barbara Hansen, Administrative Aide; Paul Jones, Accountant; Julie Beno, Bennet Martin Library Public Service Coordinator; Peter Jorgensen, Virtual Services Manager; Rod Cummings, Virtual Services Coordinator; Jessica Guo, Intern; Brenda Ealey, Gere Branch Manager; Kim Shelley, Anderson Branch Manager; Gail McNair, Foundation for Lincoln City Libraries Executive Director;. Ed Tricker, Central Library Building Committee; Jeff Kirkpatrick, City Attorney;

The meeting was called to order at 6:00 PM by President Friedman. It was announced that the Open Meetings Law of the State of Nebraska was posted.

**APPROVAL OF AGENDA:** The Agenda/Meeting Notice was posted according to the Open Meetings Law of the State of Nebraska. Schimek moved to approve the agenda as posted. Second by Speicher. Roll Call Vote: Berg, Florence, Friedman, Hale, Marvin, Schimek, Speicher - aye. Motion carried 7-0.

**PUBLIC COMMENT ON AGENDA ITEMS:** None.

**APPROVAL OF MINUTES:** Berg moved to approve the minutes of the June 20, 2017, Library Board meeting as published. Second by Florence. Roll Call Vote: Florence, Friedman, Hale, Marvin, Schimek, Speicher, Berg - aye. Motion carried 7-0.

**STANDING COMMITTEE REPORTS:**

**Committee on Administration** - Florence reported the committee had met to review the applications from 21 individuals who expressed interest in serving on the Library Board. Florence moved that the following individuals, in priority order, be recommended to the City Council for appointment to the Board for the 2017-2024 term, 1) Rhonda Seacrest, 2) Robert Bartle, 3) Terry Wittler. Second by Schimek. Roll Call Vote: Friedman, Hale, Marvin, Schimek, Speicher, Berg, Florence - aye. Motion carried 7-0.

**Committee on Finance:**

*Approval of Recap of Expenditures* - Speicher reported on the Recap of Expenditures for June 2017 listing claims in the amount of \$812,318.65 from all funds. Speicher moved approval of the report and payment of all claims. Second by Berg. Roll Call Vote: Hale, Marvin, Schimek, Speicher, Berg, Florence, Friedman - aye. Motion carried 7-0.

*Line Item Adjustment/End of Year Budget Plan* - Speicher reported that the committee had met to review the fiscal year 2016-2017 projected expenditures and line item adjustments. There is a projected surplus of \$186,090.79. The surplus is largely due to vacancy savings in the salaries line item. Berg moved to approve the line item report. Second by Speicher. Roll Call Vote: Marvin, Schimek, Speicher, Berg, Florence, Friedman, Hale - aye. Motion carried 7-0.

**Nominating Committee:**

*Election of Officers*

Marvin moved to approve officers for fiscal year 2017-2018 with Herb Friedman as President, Martha Florence as Vice President, and Carol Speicher as Treasurer. Second by Schimek. Roll Call Vote: Schimek, Speicher, Berg, Florence, Friedman, Hale, Marvin - aye. Motion carried 7-0.

**SPECIAL COMMITTEE REPORTS:**

**Central Library Building Committee -**

*Authorization to Move Forward with RFP for Initial Design Work -*

Friedman reported that library staff and the Central Library Committee are working with Bob Walla, City Purchasing Agent, to develop the RFP for professional architect and engineering services for the Central Library project. In order to avoid delay in the timeline, Schimek moved to authorize the Central Library Building Committee to finalize the RFP and then forward it to the Committee on Administration for final approval. Second by Hale. Roll Call Vote: Speicher, Berg, Florence, Friedman, Hale, Marvin, Schimek - aye. Motion carried 7-0. Copies of the draft RFP have been made available to all Board members. Friedman asked that if anyone has comments, concerns, or suggested updates, to forward them to him prior to 11:30 a.m. July 21<sup>st</sup> when the Central Library Building Committee meets with Bob Walla to review the draft.

*Authorization to Engage with Project Control -*

Schimek moved to engage with Project Control on the Central Library project, at a cost not to exceed \$15,000, for owner representation and project management services for preliminary work prior to the bond issue election. Second by Speicher. Roll Call Vote: Berg, Florence, Friedman, Hale, Marvin, Schimek, Speicher - aye. Motion carried 7-0.

*Foundation Report:* McNair reported that proceeds from the Wine and E event were up over \$5,000 compared to last year. More tickets were sold, larger auction receipts were realized, and donations were up. Give to Lincoln Day raised \$22,100 for the library with an additional match from the Lincoln Community Foundation of \$2,400. Book sale activity has begun. Preview tickets became available July 11 and 42 were sold in the first week. Volunteers are needed to assist with the sale as well as set up and clean up. Contact McNair to schedule a shift.

The Foundation's quarterly board meeting is set for Thursday, July 20, at Walt Branch Library.

*One Book - One Lincoln* - Marvin reported that voting for the selected title is open through Monday, July 31<sup>st</sup>.

**NEW BUSINESS:**

**Authorization to Purchase Computers** - Schimek moved to authorize the purchase of 135 Dell desktop computers, at a cost not to exceed \$95,000. Second by Hale. Roll Call Vote: Florence, Friedman, Hale, Marvin, Schimek, Speicher, Berg -aye. Motion carried 7-0. Leach reported the purchase would replace staff computers system wide. Virtual services staff is working with Purchasing Department to negotiate the best price possible. The staff computers will be reused as Public Access Catalogs, and the current Public Access Catalogs are at end of life and will be recycled. .

**Authorization to Submit Grant Application** - Berg moved to authorize staff to submit a grant application to the Council on Library and Information Resources for digitization of materials in the Heritage Room. Second by Schimek. Roll Call Vote: Friedman, Hale, Marvin, Schimek, Speicher, Beg, Florence - aye. Motion carried 7-0. Leach reported staff anticipates asking for \$26,000 to preserve 96 audio tapes from the Heritage Room Christianson-Eiseley collection. No cash match is required.

**PRESIDENT'S REPORT:**

Friedman reported that he and Pat Leach met with L. Kent Wolgamott, Lincoln Journal Star, to bring him up to date on the Central Library Project. A meeting will be scheduled with the Opinion Page Editor John Schreier in the next couple of week.

**DIRECTOR'S REPORT:** Leach introduced Jessica Guo, a summer intern at Gere Branch Library. Jessica is one of four interns at Lincoln City Libraries this summer funded by the Nebraska Library Commission. The internship provides an opportunity for young people to get to know how a public library functions and hopefully peak their interest in the profession.

Leach announced that Carol Swanson, Collection Manager, had retired. Carol worked for Lincoln City Libraries since 1999.

A meeting with technology and entrepreneurial employers was recently held at Fuse Co-working with the intent to chat about their work and how to work together on opportunities with the new Central Library. Nancy Hicks, Lincoln Journal Star, has been working on an article about what's new in libraries that may run this weekend. Leach will be meeting with the Lincoln Community Foundation regarding a Free Little Library project sponsored by East High. The students would like to work on a project to get more books into neighborhoods that have book deficits.

**CLOSED SESSION:**

Schimek moved to go into closed session at 6:30 p.m. for the purpose of discussing Central Library real estate. Second by Friedman. Roll Call Vote: Hale, Marvin, Schimek, Speicher, Berg, Florence, Friedman - aye. Motion carried 7 - 0.

Friedman announced that the Board was going into closed session for the purpose of discussing real estate and asked that Pat Lech, Ed Tricker, Jeff Kirkpatrick and Gail McNair attend.

At 7:14 p.m. Berg moved to return to open session. Second by Schimek. Roll Call Vote: Marvin, Schimek, Speicher, Berg, Florence, Friedman Hale - aye. Motion carried 7 - 0.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 7:16 p.m.