

**LIBRARY BOARD MEETING MINUTES
TUESDAY, DECEMBER 19, 2017
BENNETT MARTIN PUBLIC LIBRARY
LINCOLN, NEBRASKA**

BOARD MEMBERS PRESENT: Donna Marvin, Rhonda Seacrest, Herb Friedman, Martha Florence, Lisa Hale, Lowell Berg, Carol Speicher. Absent: None.

OTHERS PRESENT: Pat Leach, Library Director; Julee Hammer, Assistant Library Director; Barbara Hansen, Administrative Aide; Paul Jones, Accountant; Julie Beno, Bennett Martin Public Library Public Service Coordinator; Katie Murtha, Librarian; Brenda Ealey, Gere Branch Manager; Peter Jorgensen, Virtual Services Manager; Jeff Kirkpatrick, City Attorney; Gail McNair, Foundation for Lincoln City Libraries Executive Director; Herb Schimek, Lillie Larson, Rod Confer, Scott Wieskamp.

CALL TO ORDER AND ANNOUNCEMENT OF POSTING OF OPEN MEETINGS LAW:
Friedman called the meeting to order at 8 a.m. announcing the posting of the Open Meetings Law.

APPROVAL OF AGENDA: Friedman requested Item 12. Closed Session, be moved up on the agenda to follow Item 4. Marvin moved to approve the agenda as amended. Second by Berg. Roll Call Vote: Berg, Friedman, Hale, Marvin, Seacrest - aye; Florence, Speicher - absent. Motion carried 5-0.

(Martha Florence arrived at this time.)

PUBLIC COMMENT ON AGENDA ITEMS: None

SCOTT WIESKAMP PRESENTATION: Scott Wieskamp, LPS Director of Operations, was introduced. Wieskamp has been with Lincoln Public Schools for 19 years as Director of Operations and has overseen \$750 million worth of construction during that time. Wieskamp shared his experience and expertise noting that he strongly agrees that Lincoln needs a new central library. Among his observations: Reality may mean that you don't get everything that you want. A budget must be set, priorities identified, and then stick to it. Do not cut yourself short on first time investments. A quality building will save money. You don't want a building that you will be fixing all the time. A public library is a highly used public facility and you need to take care of it.

CLOSED SESSION: Berg moved the Board go into closed session at 8:33 a.m. to discuss Central Library real estate negotiations. Second by Marvin. Roll Call Vote: Florence, Friedman, Hale, Marvin, Seacrest, Speicher, Berg - aye. Motion carried 7-0.

At 9:07 a.m. Florence moved to return to open session. Second by Marvin. Roll Call Vote: Friedman, Hale, Marvin, Seacrest, Speicher, Berg, Florence - aye. Motion carried 7-0.

APPROVAL OF MINUTES: Berg moved to approve the minutes of the November 21, 2017, Library Board meeting as distributed. Second by Hale. Roll Call Vote: Hale, Marvin, Berg, Florence, Friedman - aye; Seacrest, Speicher - abstain. Motion carried 5-0.

LIBRARY BOARD STANDING COMMITTEE REPORTS:

Committee on Buildings and Grounds - Berg reported that the committee is waiting for the electrical audit information to finalize the update to the Facilities Plan. CIP has been delayed until January 2018 meeting.

Committee on Finance - Speicher presented the Recap of Expenditures for November 2017 listing claims in the amount of \$857,700.62 from all funds. Speicher moved to approve the report and payment of all claims. Second by Berg. Roll Call Vote: Marvin, Seacrest, Speicher, Berg, Florence, Friedman, Hale - aye. Motion carried 7-0.

SPECIAL COMMITTEE REPORTS:

Foundation for Lincoln City Libraries Executive Director - McNair noted the membership campaign is still underway. Reminders are being mailed to individuals who have not yet renewed. Bookmarks with Wine and E and Book Sale dates for 2018 were distributed.

One Book - One Lincoln - Librarian Katie Murtha reported on the 2017 program. Adding back the community vote for the selected title received a lot of positive response and will be continued. Goals for next year's program will include more staff involvement with programming and reader's advisory.

NEW BUSINESS:

Foundation Board Member Nominations - The bylaws of the Foundation for Lincoln City Libraries require approval of trustees by the Library Board. Three new members are being proposed - Julie Robinson, Marna Munn, and Herb Schimek. Information about the three individuals was included in the Board's packet. Seacrest moved to approve the appointment of Robinson, Munn, and Schimek to the Foundation Board. Second by Speicher. Roll Call Vote: Seacrest, Speicher, Berg, Florence, Friedman, Marvin Hale - aye. Motion carried 7-0.

Renewal of Foundation Agreement - Marvin moved to approve the agreement between the Lincoln City Libraries and the Foundation for Lincoln City Libraries outlining mutual responsibilities and understandings of the two organizations. Second by Seacrest. Roll Call Vote: Berg, Florence, Friedman, Hale, Marvin, Seacrest, Speicher - aye. Motion carried 7-0.

Renewal of Book Sale Agreement - Marvin moved to approve the service agreement between City of Lincoln and Foundation for Lincoln City Libraries regarding the annual book sale. Second by Florence. Roll Call Vote: Florence, Friedman, Hale, Marvin, Seacrest, Speicher, Berg - aye. Motion carried 7-0.

Humanities Nebraska Grant Application - Leach reported that a small \$2,000 grant from Humanities Nebraska would provide promotional materials and other support for the launch of the Nebraska Authors website in April 2018. This project has been a collaboration between Lincoln City Libraries' Heritage Room of Nebraska Authors and UNL's Center for Digital Research in the Humanities. Berg moved to authorize submitting the grant application to Humanities Nebraska. Second by Speicher. Roll Call Vote: Friedman, Hale, Marvin, Seacrest, Speicher, Berg, Florence - aye. Motion carried 7-0.

Contract with Tastee Trailer - Leach asked the Board to approve an agreement with Tastee Trailer to allow weekly appearance at the Anderson Branch Library parking lot. The contract was developed by the City Attorney. Kirkpatrick noted that the City doesn't have any kind of agreement similar to this. It is fairly unique. When Walt and Eiseley branch libraries opened, the library did contract with a coffee vendor to provide service in the lobby of those locations. The contract with Tastee Trailer does have a 30 day cancellation clause if either party finds that

the arrangement is not working. Marvin moved to approve the contract with Tastee Trailer. Second by Hale. Roll Call Vote: Hale, Marvin, Seacrest, Speicher, Berg, Florence, Friedman - aye. Motion carried 7-0.

It was noted that the City Attorney will be working with the Board to develop a policy to address future requests.

DIRECTOR'S REPORT: Leach announced that the library recently received the Spirit of Girl Scout Community Benefactor Award. The library meeting rooms are heavily used by Girl Scout troops throughout the city.

Active shooter training for all staff is underway. Libraries have been inviting officers from Lincoln Police Department to tour buildings to identify safety issues and address staff concerns.

Julee Hammer and Pat Leach have been working City Human Resources staff to develop diversity in hiring, and recently met with librarians at UNL as they are doing research in the area of diversity in university libraries.

Hammer and Leach toured the new Blair Public Library.

Seacrest reported that she had recently visited the Minneapolis Public Library and provided samples of printed materials regarding programming, services, etc.

Leach reported that she recently made a presentation to the Lincoln High Book Club, a group of about 25 high school students. In response to the question about what they would like to see in a new library, some indicated they like quiet study areas and some like to study with friends. We need to think about these types of uses when planning a new library.

Leach and Julee Hammer recently met with a good group of people regarding makers spaces including staff from Innovation Studios, Turbine Flats, LPS, The Bay, and UNL Extension. Topics of conversation included how to create a Central Library with maker spaces that do not duplicate what is already available in the community. Others at the meeting indicated that their opinion is that the maker space market in this community is in no way saturated. Libraries are places that provide access free of charge. The library can be a source of training that would then allow people to use other maker spaces in the city for commercial production. The key is to acquire uniform equipment so that users know how to use equipment as various locations.

PUBLIC COMMENT: Lillie Larsen thanked the Board for inviting Scott Wieskamp to provide information at the meeting. Larsen and Friedman recently toured the LPS District Office building with Wieskamp. Larsen noted that this office building of 108,000 square feet was built and furnished for \$24 million, less than five years ago.

ADJOURNEMENT: There being no further business, the meeting was adjourned at 9:32 a.m.