Printing from a Computer with Princh

1. Go to print.princh.com
2. Enter the 6-digit printer ID found on the printing guide posted by the printer.
3. Click the button to select and upload the file you want to print, or drag and drop your file into the Web App.
4. Select the printing options you want, such as B&W or color, and the number of copies. Click on the file name to see a preview.
5. When you have the settings the way you want them, click the "Accept Terms and Conditions" box, and then "Continue."
6. Enter your e-mail address and click "OK.". This is used to identify your print job at the Print Release Station.
7. Proceed to the Print Release Station to pay for and release your print job.

Printing from a Mobile Device with Princh

1. Scan the QR code on the print guide poster located near the printer. (If you are unable to scan the QR code, go to print.princh.com and enter the 6-digit printer ID found on the printing guide posted by the printer.)
2. Tap the button to select and upload the files you want to print.
3. Tap the wrench icon to select the printing options you want, such as B&W or color, specific pages, and the number of copies. You have the option to preview the file before printing.
4. Once you are satisfied with your settings, tap "Accept" to continue.
5. Tap the "Accept Terms and Conditions" box, and then "Continue."
6. Enter your e-mail address and click "OK.". This is used to identify your print job at the Print Release Station.
7. Proceed to the Print Release Station to pay for and release your print job.

Printing an e-Mail or Attachment with Princh

Forward your e-mail from any device directly to the library's print system at the library of your choice:

Bennett Martin Public Library, 136 South 14th Street

    Black and white: LCL_BennettMartin-bw@ewprints.com
    Color: LCL_BennettMartin-color@ewprints.com
    Printer ID: 108067   https://print.princh.com/?pid=108067

Anderson Branch, 3635 Touzalin Avenue

    Black and white: LCL_Anderson-bw@ewprints.com
    Color: LCL_Anderson-color@ewprints.com
    Printer ID: 108068   https://print.princh.com/?pid=108068

Bethany Branch, 1810 North Cotner Boulevard

    Black and white: LCL_Bethany-bw@ewprints.com
    Color: LCL_Bethany-color@ewprints.com
    Printer ID: 108069   https://print.princh.com/?pid=108069

Eiseley Branch, 1530 Superior Street

    Black and white: LCL_Eiseley-bw@ewprints.com
    Color: LCL_Eiseley-color@ewprints.com
    Printer ID: 108070   https://print.princh.com/?pid=108070

Gere Branch, 2400 South 56th Street

    Black and white: LCL_Gere-bw@ewprints.com
    Color: LCL_Gere-color@ewprints.com
    Printer ID: 108071   https://print.princh.com/?pid=108071

South Branch, 2675 South Street

    Black and white: LCL_South-bw@ewprints.com
    Color: LCL_South-color@ewprints.com
    Printer ID: 108072   https://print.princh.com/?pid=108072

Walt Branch, 6701 South 14th Street

    Black and white: LCL_Walt-bw@ewprints.com
    Color: LCL_Walt-color@ewprints.com
    Printer ID: 108073   https://print.princh.com/?pid=108073

Williams Branch, 4900 Mike Scholl Street

    Black and white: LCL_Williams-bw@ewprints.com
    Color: LCL_Williams-color@ewprints.com
    Printer ID: 108074   https://print.princh.com/?pid=108074

Make sure you put something in the "Subject" field.

At the Print Release Station in the library, select "Release a Print Job."

Enter the email address you supplied and select your print job.