

**WORKFORM F**

**Identifying and Addressing Current Activities That Do Not Support Priorities**

A. Activity	B. Service Response	C. Type		D. Decision	
		1. Proactive	2. Reactive	1. Option	2. Notes
collection: creating own music (polley) other digital media	EXP	x			EXP = Express Creativity: Create and Share Content
library card sign up month	EXP	x			
Firefly/blogs	EXP	x			
Writers Workshops; NLHA, Retired Teachers in coordination w/SCC	EXP		x		This was classified as reactive as these examples are sponsored by outside organizations with the library's support.
Nonfiction collections; self-help, economics, etc.	HWL	x			HWL: Make informed decisions: health, wealth, and other life choices.
Consumer databases	HWL	x			
Periodicals (most)	HWL	x			
Money Smart Week participation	HWL		x		
Tax help	HWL		x		
Nonfiction collections; self-help, economics, etc.	SCH	x			SCH: Succeed in School: Homework Help
Homeschooling resources in the collectidon	SCH	x			
Classroom Loan Bags	SCH	x			
Study Rooms	SCH	x			
Library visits and tours by classes	SCH	x			
School visits by staff	SCH	x			
Homework Help and science fair databases	SCH	x			
Staff/AmeriCorps Tutor	SCH	x			
Testing and study guides in non-fiction	SCH	x			

Kids research resources	SCH	x			
Readers Advisory	SCH	x			
Read to a Dog	SCH	x			
Proctoring	SCH		x		
ILL	SCH		x		
TABS and any youth volunteering i.e. GoPo, SRP	SCH		x		
Ready Reference	SCH		x		
Orientations & tours for homeschoolers & parents	SCH		x		
Writers Write Workshop	SCH		x		
Job & Career planning resources	JOB	x			JOB: Make Career Choices: Job and Career Development
Energize Your Job Search on LCL website	JOB	x			combined Reference USA, Job Hep Now, Work for You under this activity
Summer Reading volunteers	JOB	x			
Collection materials such as GED test prep, employment resume, business and employment	JOB	x			
Internet access, computer lab and assistance with technology	JOB	x			
Copy machines	JOB	x			
College reference books	JOB	x			
Adult volunteers	JOB		x		
GoPo Volunteers	JOB		x		
Separate classified from rest of newspaper (Anderson and Gere)	JOB		x		
Staff assist with resume prep using Microsoft Word	JOB		x		

Practicums, shadowing, internships	JOB		x		
Proctoring	JOB		x		
SCC/Early childhood tours	JOB		x		Indicated these were done by Sandy at Gere.
Adult/Teen SR program	LIT	x			LIT: Learn to Read and Write: Adults, Teen, and family literacy
Read to Your Dog	LIT	x			
Links to reluctant readers books	LIT	x			
Homework Help/Jobs Help Now	LIT	x			
Collections: literacy, adult easy-read, GED, YA	LIT	x			
Storytimes - family and bilingual	LIT	x			
How to Help Your Children Become Readers brochure	LIT	x			
Parent/Child book groups	LIT	x			
ESL rooms	LIT		x		
Readers Advisory	LIT		x		
Writers Workshops	LIT		x		
Prime Time	LIT		x		
Local newspapers and publications	KYC	x			KYC: Know Your Community: community resources and services
Availability to view broadcast of national events	KYC	x			<i>Such as Presidential inauguration</i>
Links to local and state resources from library website	KYC	x			
Community Information Center at all locations	KYC	x			
Community meeting rooms	KYC	x			

Collection: vertical files, city directories	KYC	x			
VITA and AARP tax assistance	KYC		x		
Reference service	KYC		x		<i>dealing with questions about when and where community organizations meet.</i>
Consumer Information center	RR	x			Get Facts Fast: Ready Reference
Links on website to directories	RR	x			
Reference USA	RR	x			
MOSIA/Meebo	RR	x			
Reference collection	RR	x			
Manning information desk	RR	x			
Reference by mail, email, phone, in person, fax	RR		x		
Readers Advisory	RR		x		
Express internet computers	RR		x		
Non-fiction collection (print, non-print, electronic)	GEN	x			GEN: Discover Your Roots: Genealogy and Local History
Microfilm readers	GEN	x			
Read-Ins	GEN	x			
Heritage Room Programs	GEN	x			
Journal Star Microfilm	GEN	x			
Genealogy links from webpage	GEN	x			
Obituary searches	GEN		x		
Special collections	GEN		x		<i>Starkweather file, city directories, year books, phone books</i>

ILL	GEN		x		
Classes on how to use Ancestry.com	GEN		x		
Kiplinger and other investment resources	BUS	x			BUS: Building Successful Enterprises: Business and Nonprofit support
Collection: grant writing, creating nonprofits	BUS	x			
Legal forms for Nebraska small businesses	BUS	x			
Community meeting rooms	BUS	x			
ESL Rooms	BUS	x			
Online business book club	BUS	x			
Business and consumer resources	BUS	x			
researchpathfinders	BUS	x			
Directors	BUS	x			
Wal Street Journal subscriptions	BUS	x			
Business databases	BUS	x			
Classes for business resource databases	BUS		x		
Book talks on business books	BUS		x		
Web access	IMM	x			
ELL collection	IMM	x			
Spanish Storytime	IMM	x			
ELL/ESL rooms	IMM	x			
Read-Ins	IMM	x			

