

**LIBRARY BOARD MEETING MINUTES
TUESDAY, JUNE 19, 2018; 8:00 AM
BOARD ROOM, BENNETT MARTIN PUBLIC LIBRARY**

PRESENT: Lowell Berg, Herb Friedman, Martha Florence, Donna Marvin, Rhonda Seacrest, Carol Speicher, and County Liaison Walt Broer. Absent: Lisa Hale. A quorum was present.

OTHERS PRESENT: Pat Leach, Library Director, Barbara Hansen; Administrative Aide; Paul Jones, Accountant; Tammy Teasley, Support Services Coordinator; Brenda Ealey, Gere Branch Manager; Julie Beno, Public Services Coordinator; Gail McNair, Foundation for Lincoln City Libraries Executive Director; Jeff Kirkpatrick, City Attorney.

CALL TO ORDER: The meeting was called to order at 8:00 a.m. and the availability of the Open Meetings Law was announced.

APPROVAL OF AGENDA: The agenda was posted according to the Open Meetings Law of the State of Nebraska. Speicher moved to approve the agenda as posted. Second by Seacrest. Roll Call Vote: Berg, Florence, Friedman, Marvin, Seacrest, Speicher – aye. Hale – absent. Motion carried 6-0.

PUBLIC COMMENT ON AGENDA ITEMS: None

APPROVAL OF MINUTES: Marvin moved to approve the minutes of the May 15, 2018, Library Board meeting. Second by Speicher. Roll Call Vote: Florence, Friedman, Marvin, Seacrest, Speicher, Berg – aye; Hale – absent. Motion carried 6-0.

STANDING COMMITTEE REPORTS:

Committee on Administration – No report.

Committee on Buildings & Grounds – No report.

Committee on Finance – Speicher reviewed the Recap of Expenditures for May 2018 listing claims in the amount of \$836,049.62. Speicher moved to approve the report and payment of all claims. Second by Marvin. Roll Call Vote: Friedman, Marvin, Seacrest, Speicher, Berg, Florence – aye. Hale – absent. Motion carried 6-0.

Leach noted that the Library's budget meeting before the City Council is scheduled for the afternoon of June 19th at 1:45 p.m. Martha Florence, representing the Finance Committee, plans to attend along with Library staff. Leach will provide information about the 2018-19 & 2019-20 budgets being status quo. The Library is not experiencing cuts but the city is growing and the library is not. We are not able to maintain our per capita measures with a status quo budget. The Library Board's budget submission to the Mayor included increases to address issues but these additional requests have not been funded in the Mayor's budget. Public Safety (Fire and Police) are the departments that are growing. Libraries and Aging are not seeing increases.

Leach noted that she will also address that we have discussed phasing out fines on children's materials which will have a budget impact of about \$50,000. Eliminating fines on children's materials is one way to increase service and focus on families who struggle to make ends meet.

Nominating Committee – Friedman noted that the committee will meet and will present a slate of officers at the July meeting.

SPECIAL COMMITTEE REPORTS:

Central Library: No report

Foundation for Lincoln City Libraries: McNair thanked everyone for attending and supporting recent fundraising events. Wine and E netted close to \$29,000. Book Nooks continue to be successful adding to proceeds of the book sale. McNair reported that book sale preview ticket prices are being raised along with the price of sale materials. Expenses continue to increase and prices must be raised as a result. Tickets for the preview sale go on sale July 11th on the Foundation website. Give to Lincoln Day brought in \$24,200 for the library, some of which is designated for the new Central Library. McNair thanked library staff for the good work they do.

Lincoln Cares - No report

One Book – One Lincoln: Marvin reported special events are being planned. Library staff is currently hosting book discussions of the three finalists.

2018 State Aid Allocation: This year's allocation of State Aid is \$54,000. State Aid is distributed by the Nebraska Library Commission. Leach reported that she is recommending the same expenditure allocation as previous years: \$5,000 for technology, \$25,000 for conferences and training; and \$24,000 for library collections. Leach noted that the city allows reimbursement for conferences but will not fund conference expenditures from general funds. State Aid is our primary source of income for conference attendance.

Florence moved to approve the 2018 State Aid allocation as presented. Second by Berg. Roll Call Vote: Marvin, Seacrest, Speicher, Berg, Florence, Friedman – aye; absent – Hale. Motion carried 6-0.

PRESIDENTS REPORT: None

DIRECTOR'S REPORT: Leach reported that meetings with Downtown Master Plan consultants and Planning Department staff have taken place. It is important to include this information in new Central Library planning.

Leach noted that in May library staff visit a lot of students, almost 24,000 students, in preparation for the Summer Reading Program. Lots of work for staff but it helps us have a great program and allows staff to see teachers and other adults that can also promote the program.

The Library Board's certification with the Nebraska Library Commission has been renewed for another three-year period. Conferences attended and Trustee Development at Board meetings is reported to the commission. Those accumulated hours go towards certification of the Board.

Leach reported that she did receive a request for reconsideration on a DVD. The person requested that it be removed from the collection. Per policy, a staff committee viewed the DVD, researched reviews and other documentation, and made the recommendation that the DVD remain in the collection. Leach

concluded and reported back to the individual. At this time, we have received no response to that decision. The individual does have the right to appeal the Director's decision to the Library Board.

Leach reported that she has been in contact with the City Council regarding the process to fill the upcoming vacancy on the Board. The Council agreed to continue with the previous process. The Board vacancy will be announced today via a press release, public notices posted at libraries and on the website. Individuals who expressed interest last year will also be notified of the opportunity. Leach recommended talking with friends and associates to pass on the information.

ADJOURNMENT: There being no further business, the meeting was adjourned at 8:24 a.m.