

**LIBRARY BOARD MEETING MINUTES  
TUESDAY, JULY 17, 2018; 6:00 PM  
ANDERSON BRANCH LIBRARY  
3635 TOUZALIN AVENUE  
LINCOLN, NEBRASKA**

**LIBRARY BOARD PRESENT:** Martha Florence, Herb Friedman, Lisa Hale, Donna Marvin, Rhonda Seacrest, Carol Speicher. **Absent:** Lowell Berg, County Liaison Walt Broer. A quorum was present.

**OTHERS PRESENT:** Pat Leach, Library Director; Julee Hammer, Assistant Library Director; Barbara Hansen, Administrative Aide; Paul Jones, Accountant; Peter Jorgensen, Virtual Services Manager; Julie Beno, Public Services Coordinator; Rod Cummings, Virtual Services Coordinator; Gail McNair, Foundation for Lincoln City Libraries; Kim Shelley, Anderson Branch Manager; Jeff Kirkpatrick, Law Department; Denise Pearce, Mayor's Office.

**CALL TO MEETING AND ANNOUNCEMENT OF OPEN MEETINGS LAW:** Friedman called the meeting to order at 6:00 PM announcing the Open Meetings Law of the State of Nebraska was posted.

**APPROVAL OF AGENDA:** The agenda was posted according to the Open Meetings Law of the State of Nebraska. Marvin moved to approve the agenda as posted. Second by Speicher. Roll Call Vote: Florence, Friedman, Hale, Marvin, Seacrest, Speicher – aye; Berg – absent. Motion carried 6-0.

**PUBLIC COMMENT ON AGENDA ITEMS:** None

**APPROVAL OF JUNE 19 AND 20, 2018, MEETING MINUTES:** Marvin moved to approve the minutes of the June 19 and June 20, 2018, Library Board meetings. Second by Florence. Roll Call Vote: Florence, Friedman, Marvin, Seacrest Speicher – aye; Hale – abstain; Berg – absent. Motion carried 5-0.

**STANDING COMMITTEE REPORTS:**

**Committee on Administration**

*Recommendation for Appointment to Library Board*

Friedman reported the committee met to review the materials submitted by 18 individuals interested in being appointed to the Library Board. The committee recommends that Daniel Sloan be appointed to the board to fill the 2018-2025 term. Sloan is a business owner, strong supporter of the city, and has served on the Foundation for Lincoln City Libraries. The committee also recommended that Lee Nyberg, Terry Wittler, or Shirley Peng could bring needed talents to the board at this time. Friedman moved to forward to the City Council the recommendation for appointment to the Library Board the following names, in priority order: 1) Daniel Sloan, 2) Lee Nyberg, 3) Terry Wittler; and 4) Shirley Peng. Second by Florence. Roll Call Vote: Friedman, Hale, Marvin, Seacrest, Speicher, Florence – aye; Berg – absent. Motion carried 6-0. The Library Director will forward the information to the City Council. It is anticipated that the new member will be appointed and attend the September board meeting.

**Buildings and Grounds**

No report.

**Committee on Finance**

*Approval of Monthly Recap of Expenditures* - Speicher reported on the Recap of Expenditures for June 2018 listing claims from all funds in the amount of \$825,028.65. Speicher moved approval of the report and payment of all claims. Second by Marvin. Roll Call Vote: Hale, Marvin, Seacrest, Speicher, Florence, Friedman – aye; Berg – absent. Motion carried 6-0.

*Line Item Adjustment/End of Year Budget Plan* - Leach reviewed the line item report noting that authorization to adjust for over expenditure in some categories and under expenditure in others is being requested. It is anticipated that there will be a surplus of \$275,334.22 at the end of the fiscal year. Hale moved to approve the line item adjustments as requested. Second by Seacrest. When asked about the expenditure for grounds maintenance it was explained that the contract price went up due to added responsibilities of the contractor. Building maintenance expenses were high due to unexpected projects. Roll Call Vote: Marvin, Seacrest, Speicher, Florence, Friedman Hale – aye; Berg – absent. Motion carried 6-0.

### **Nominating Committee**

*Election of Officers* – Friedman presented the slate of officers for fiscal year 2018-19 recommending Donna Marvin as President, Lowell Berg as Vice President, and Lisa Hall as Treasurer. Friedman moved to approve the slate as presented. Second by Florence. Roll Call Vote: Seacrest, Speicher, Florence, Friedman Hale, Marvin – aye; Berg – absent. Motion carried 6-0. The officers will take their positions effective September 1, 2018.

### **SPECIAL COMMITTEE REPORTS**

**Central Library** - No report.

**Foundation for Lincoln City Libraries** – McNair reported that it is book sale season. Preview tickets went on sale July 11th and have sold 39 tickets so far. Setup for the sale begins October 8th with the last day of the sale being October 14th.

McNair reported that \$29,000 was received from Give to Lincoln Day. Of that \$10,000 goes to the Central Library project. Coffee on the Dock brought in \$1300. Over the past year, memorial donations totaled \$6500. The annual membership drive is coming to an end. The number of members has dropped but the amount donated is up.

It was announced the annual NLHA spelling bee will be held on Wednesday, September 26<sup>th</sup>. The date for the 2019 Wine & E has been set for April 25<sup>th</sup>.

### **NEW BUSINESS:**

**Approval of Quote for Replacement of Network Application Servers** – Leach requested approval to purchase nine servers at a cost not to exceed \$60,000. The eight branch application servers run lockdown software for the library's customer use computers and public access catalog. One network monitoring server monitors our fiber line. The servers would replace nine-year-old, outdated servers currently in use. Funding source is keno dollars allocated for technology. We are not able to use cloud computing because the lock down software used for security of the patron internet and public access computers does not offer cloud service. Marvin moved to authorize the purchase of servers at a cost not to exceed \$60,000. Second by Speicher. Roll Call Vote: Florence, Friedman, Hale, Marvin, Seacrest, Speicher – aye; Berg – absent. Motion carried 6-0.

### **PRESIDENT'S REPORT**

Friedman reported on the recent article in the Lincoln Journal Star and the letters in the paper regarding the sale of the Pershing site. A public hearing on Councilman Camp's resolution was held on July 9<sup>th</sup>. Several members of the Library Board attended along with Foundation Board members and friends. Friedman spoke representing the Library Board, Ryan Sothan spoke representing the Foundation Board, and friend of the library Kit Keller spoke at the hearing. Friedman stated that a "rather sharp" Letter to the Editor by LIBA appeared in the paper the next day. He responded to that on behalf of the Committee

on Administration His response was published on Sunday, July 15, which resulted in an invitation from Coby Mach to appear on his KLIN Drive Time show on July 16<sup>th</sup>. He had questions about our interest in Pershing, cost, time frame, and process. Many of the questions were similar to what we are asked when out in the community. When asked if \$48 million was a lot of money, Freidman responded that a First Class city requires a First Class library.

Leach reported that the resolution introduced by Camp directing the Mayor to put out a request for proposals for the sale of Pershing has been delayed until July 23. Camp and Eskridge are working on wording that would not create a new RFP but would refer back to the current IRFP. The plan is to have the wording ready for next week's council meeting.

#### **LIBRARY DIRECTOR'S REPORT**

Leach provided an update on the budget process. Councilperson Gaylor Baird has put forth a change to the Mayor's budget allocating more Keno funds to the library. These funds would be available on an annual basis. She suggested those additional funds be put towards two unfunded requests in the library's budget proposal – restoring evening hours at Bennett Martin Public Library and adding a Building Superintendent position. The library will be doing budget amendments so that the added positions are funded out of general operating budget. Media funding from general operational funds will be moved and replaced by a similar amount from keno funds.

Leach also reported that the process for developing a strategic plan is beginning. Nancy Shank of the Public Policy Center will facilitate a session on August 9<sup>th</sup> with individuals from the community who have been invited to identify community needs.

Leach reported that she attended the American Library Association conference in New Orleans last month. She attended quite a few meetings and participated in many of conversations regarding building design and function. There were many sessions offered on a variety of topics. Of special note was a screening of the movie "The Public." The movie was directed and written by Emilio Estevez, who also presented at the conference. The plot of the movie has a large group of homeless library patrons refusing to leave the downtown public library at closing time after learning that emergency shelters were at capacity when a cold front strikes. Estevez stars as a librarian and becomes the group's hero. A release date for the movie has not yet been announced but it did have its premiere in Santa Barbara in January 2018.

Leach noted that she had done radio interviews on KLIN and KFOR regarding the library's continued interest in the Pershing site.

**ADJOURNMENT:** There being no further business, Marvin moved the meeting be adjourned at 6:28 PM. Second by Speicher. Roll Call Vote: Florence, Friedman, Hale, Marvin, Seacrest Speicher – aye; Berg – absent. Motion carried 6-0.