

**LIBRARY BOARD MEETING MINUTES  
TUESDAY, APRIL 16, 2019; 6:00 PM  
EISELEY BRANCH LIBRARY  
1530 SUPERIOR STREET  
LINCOLN, NEBRASKA**

**LIBRARY BOARD MEMBERS PRESENT:** Lowell Berg, Martha Florence, Lisa Hale, Donna Marvin, Rhonda Seacrest, Dan Sloan, Carol Speicher, County Liaison Walt Broer. Absent: None. A quorum was present.

**OTHERS PRESENT:** Pat Leach, Library Director; Paul Jones, Accountant; Barbara Hansen, Administrative Aide; Brenda Ealey, Gere Branch Manager; Lisa Olivigni, Eiseley Branch Manager; Gail McNair, Foundation for Lincoln City Libraries Executive Director.

**CALL TO ORDER:** The meeting was called to order at 6:00 PM by President Marvin. The posting of the Open Meetings Law was announced.

**APPROVAL OF AGENDA:** The Agenda/Meeting Notice was posted according to the Open Meetings Law of the State of Nebraska. Berg moved to approve the agenda as posted. Second by Sloan. Roll Call Vote: Berg, Florence, Hale, Marvin, Seacrest, Sloan, Speicher – aye. Motion carried 7-0.

**APPROVAL OF MINUTES:** Seacrest moved to approve the minutes of the March 19, 2019, meeting as distributed. Second by Florence. Roll Call Vote: Florence, Hale, Marvin, Seacrest, Sloan, Speicher, Berg – aye. Motion carried 7-0.

**STANDING COMMITTEE REPORTS:**

**Committee on Administration** - No report

**Committee on Buildings & Grounds** – No report. The committee is scheduled to meet on April 24.

**Committee on Finance** – Hale reported on the recap of expenditures for March 2019 listing claims in the amount of \$1,034,828.48 from all funds. Hale moved approval of the report and payment of all claims. Second by Berg. Roll Call Vote: Hale, Marvin, Seacrest, Sloan, Speicher, Berg, Florence – aye. Motion carried 7-0.

**SPECIAL COMMITTEE REPORTS**

**Central Library** - No report.

**Foundation Executive Director** - McNair reported that book donations are coming in fast and furious. Receipts are still coming in from Thrift Books, close to \$1000 above and beyond any expenses. Membership numbers are on track with last year. The changes in the tax law didn't seem to have affected the memberships. Wine & E is April 25.

**One Book - One Lincoln** - The three finalists have been selected and will be announced on Memorial Day, Monday, May 27, 10:30 a.m. at The Mill in the Haymarket.

**NEW BUSINESS:**

**Approval to Renew Periodical Subscription Service with EPSCO** - Berg moved to approve the renewal of the contract for magazine and newspaper subscription service with EBSCO in the amount of \$35,240.20. Second by Hale. Roll Call Vote: Marvin, Seacrest, Sloan, Speicher, Berg, Florence, Hale – aye. Motion carried 7-0.

**Approval of Security Guard Contract Renewal** – Berg moved to approve the renewal of the security guard contract with SunStates Security in the amount of \$80,000.00. Second by Florence. Roll Call Vote: Seacrest, Sloan, Speicher, Berg, Florence, Hale, Marvin – aye. Motion carried 7-0.

**Approval Authorizing Food Bank Use of Eiseley Branch Parking Lot** – Lincoln City Libraries has been contacted by the Lincoln Food Bank seeking permission to park its Lincoln Fresh food distribution vehicle at Eiseley Branch Library to dispense produce to people free of charge. This arrangement does not involve any exchange of funds. A formal agreement is being drawn up by the City Attorney. Florence moved to approve the Food Bank's use of the Eiseley Branch parking lot and authorized staff to proceed with arrangements. Second by Berg. Roll Call Vote: Sloan, Speicher, Berg, Florence, Hale, Marvin, Seacrest – aye. Motion carried 7-0.

**PRESIDENTS REPORT:** Marvin reported that she attended the volunteer appreciation event at Auld Pavilion on Sunday, April 14. There was an excellent turnout with lots of enthusiasm.

**DIRECTORS REPORT:** Leach reported the Bethany Branch library had to be temporarily closed due to complications with the roofing project. The building superintendent is working with the contractor to correct the situation and reopen the library as soon as it is safe to do so.

Williams Branch Library, located in Arnold Elementary School, will change its summer hours to include morning hours at the request of the community. The branch will be open 10 a.m. to 2 p.m. Monday through Friday, and 12 to 4 p.m. Saturday and Sunday.

Leach reported that she and Julie Beno, Public Services Coordinator at Bennett Martin Public Library, met with City Council District 1 candidate Taylor Wyatt, to share information about the central library project. Staff spent an hour with him. He asked many good questions, is very tax sensitive, and staff appreciated that he was willing to find out more about the central library project.

Leach reported that the amount of downtime with the bookmobile due to repairs is of concern. The library has reached out to Lincoln Transportation and Utilities (LTU) to talk about maintenance issues with the vehicle. Since LTU doesn't have CNG vehicles, it reached out to StarTran, which does. We would like to have someone within city government who knows about CNG and can handle overlooking the bookmobile and its maintenance. We also need to begin the process to add a new vehicle to the next Capital Improvements Program.

Leach reported that purged accounts during the past three months totaled 29 accounts with related fines and fees of \$100.00.

**PUBLIC COMMENT:** None

**TRUSTEE DEVELOPMENT:** It was announced that Lisa Olivigni, Branch Manager, would be available for tours of the branch after the meeting.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 6:42 p.m.