

FREE VIRTUAL COMMUNITY TAX PREPARATION 2020 FEDERAL AND NEBRASKA STATE RETURNS

Due to COVID-19, things are looking a little different this year. Tax preparation is not taking place on site at Lincoln City Libraries. AARP and VITA assistance is available online.

ALL APPOINTMENTS ARE COMPLETED VIRTUALLY

- **Volunteer Income Tax Assistance (VITA)***

The University of Nebraska-Lincoln, sponsored by the Center for Civic Engagement, has joined the nation in the charge against poverty. In conjunction with the VITA Coalition, UNL will be preparing low-income, working families' and students' taxes for free. Beginning January 15th **appointments can be scheduled at <https://vita.unl.edu/signup/>**

- **AARP Foundation Tax Aide**

AARP trained volunteers will be preparing returns remotely and MAY be able to help you file your return.

- Request help online at

- **<https://taxaideqa.aarp.org/hc/en-us>**

- To see if AARP can help you with your return, **e-mail Taxaidelink@gmail.com**

- **Call and leave a message at 402-327-1554.**

- Do not contact before February 20, 2021.

- See reverse side for information regarding documents needed.

TO HAVE YOUR TAXES PREPARED VIRTUALLY, UPLOAD:

AUTHORIZATION FORMS:

- **Intake and Interview Sheet** (13614C)
- **Virtual Authorization** (14446)

IDENTIFICATION:

- **Social Security Cards** or **ITIN Letters** for EVERYONE who will be included on the return
- **Photo ID** for ALL tax return signers (BOTH spouses must sign if filing jointly)

INCOME:

- **W-2s** for wages, **W-2Gs** for gambling income
- **1099s** for interest, dividends, unemployment, state tax refunds, pension or 401-K distributions, and other income
- **Records** of revenue from self-employment or home-based businesses

EXPENSES:

- **1098s** for mortgage interest, student loan interest (1098-E), or tuition (1098-T), statement of property tax paid
- **Statement of college student account** showing all charges and payments for each student on the return
- **Childcare receipts**, including tax ID and address for childcare provider
- **1095s** showing creditable health insurance coverage
- **Records** of expenses for self-employment or home-based businesses

Checking or Savings account information for direct deposit/ direct debit
Last year's tax return - **REQUIRED** for MyFreeTaxes self-preparation

PLEASE NOTE: The scope of work that can be done within the VITA site is defined by the IRS. If your return is considered "out of scope" for this site, our VITA Volunteers will not be able to prepare your return.

This **includes**, but is **not limited** to the following:

- **CANNOT** prepare the return if a **Depreciation schedule** is required or a **Schedule F (Farm)** is required.
- **CANNOT** prepare the return if self-employment or home-based business:
 - Has a net loss
 - Has self-employed, SEP, SIMPLE, or qualified retirement plans
 - Has more than \$10,000 in expenses
 - Has employees
- **CANNOT prepare a return with casualty or theft losses.**
- **MAY** be able to prepare a return with **Schedule E (rental income)** or **Schedule K-1 (partnership or trust income)**
- **MAY** be able to prepare a return with income from **dividends, capital gains, or minimal brokerage transactions.**
- **NOT** all sites prepare multiple state returns.

**For SNAP (Food Stamp Program) assistance please call the
SNAP Outreach hotline at 1-855-444-5556.**