

LIBRARY DIRECTOR'S REPORT

September 2021

Among our favorite customer comments of the month was one received by Nancy at Eiseley Branch Library, passed along from Eiseley Branch Manager Lisa Olivigni, "A mother stopped by the circulation desk to say that her two college aged children were packing up and heading back to school. She overheard them talking about Eiseley and summer reading and all the fun they had at the library growing up. She wanted us to know the difference that the library had made in their lives."

Design is nearly complete for the Air Park Recreation Center and Williams Branch Library. This new joint facility is scheduled to open in 2023. We're pleased to be part of this collaborative project that will allow the library greater adaptability in serving this neighborhood.

Work continues on Central Library Schematic Design. Local architectural firm BVH in concert with MSR of Minneapolis is designing the building "from the inside out" to determine overall space needs and configuration.

A group of staff is working on selection of our next bookmobile, one of the Capital Improvements Program projects for this fiscal year. We are focusing on vehicles that align with the City's Climate Action Plan.

Library statistics show an overall increase of 4.5% in comparison to September of 2020, though we're down 17.3% in comparison with the pre-COVID September of 2019.

Our Vision: The Library Experience—setting a distinctive tone in promoting and providing lifelong education for our entire community

Literacy, Learning and Literature, shared in community, and engagement in community celebrations, solutions, and innovation, as seen in:

Programming and Events

- Polley Music Librarian Scott Scholz reported, "We had percussionist/sound artist Tatsuya Nakatani perform on September 22. Due to COVID concerns, I was able to make arrangements with the Lincoln Community Foundation to co-sponsor the event, so that it could be held outdoors at the Community Foundation Gardens. It was a lovely evening with perfect weather, and we had about 25 attendees. Nakatani performed, and then gave a presentation demonstrating the personal approaches to percussion that he has developed over the course of his career."

Technology

- Heritage Room Curator Diane Wilson passed along this note about ongoing work there to digitize fragile formats, "Carousels of slides in the Heritage Room are being digitized to preserve the images, and some will be shared with the City of Lincoln Urban Planning Department."

Facilities

- The parking lots at Eiseley and Walt Branch Libraries are scheduled for resurfacing. Support Services Coordinator Rebecca Aracena noted plans for work while the building is closed for this project, "Katie and I met with Eiseley Branch staff to plan for their inventory during the week proceeding Veteran's Day. Katie has collected multiple branch tablets for this project and worked with Virtual Services to make sure the tablets are updated before the end of October so they will be ready for the inventory."

Additional Areas of Focus—in these, the library usually collaborates with other organizations

All Students

- Youth Services Coordinator Vicki Wood reported, "I continued work with Kristi Chambers from the Community Learning Centers to involve some of our staff in leading or helping to lead book groups in after-school programs. Right now there are four staff working in this capacity at CLCs."

Low-income Families

- Library Public Services Coordinator LeeAnn Sergeant passed along this staff report from Kim at Bennett Martin Public Library, "I helped a woman who came to the library to get help signing up for computer access through the Emergency Broadband Benefit, a temporary program to help households struggling to afford internet service during the pandemic. The woman had just recently been released from the hospital and was having difficulty with the process due to brain trauma. She was told to go to the library and we would help. We talked on the phone with Allo as an internet provider and arranged her Internet connection so that her children can continue with school via Zoom. She could not thank me enough for helping her with this process. The online form was very complicated!"
- Gere and South Branch Manager Brenda Ealey passed along this report from Lane, "I assisted a customer at South who needed help with his work permit application. He's an immigrant and had his application rejected and couldn't figure out why. I was able to go through the application with him alongside the USCIS website and find the issue and how to fix it when he reapplied. I also gave him information for Legal Aid Nebraska and showed him the Legal Information Resource Center (one of our online resources). He was relieved to know he could reapply and thanked me for my help – he said that when he tried googling his question, the answer he got was "go to the library for help"! Just goes to show that even google can't beat old-fashioned library service."

Celebrating the Diversity of Our City

- Walt Branch Manager Jodene Glaesemann reported, "A Sugar Skull Memory Jar program was held to commemorate Hispanic Heritage Month. Recycled glass jars with lids were collected from staff for this project. The six participants decorated the jars with a sugar skull image (Calavera) or other image, to represent a person or animal of significance who has passed away. Colorful strips of paper were provided on which special memories of these loved one could be recorded and kept in the jars. This program will be repeated at the end of the celebration month on October 12 during an after-school time frame."

Building up the Culture of Lincoln

- Refugee and Immigrant - Anderson and Bethany Branch Manager Kim Shelley reported, "On September 9, Northeast High School hosted its first annual Culture and Diversity Night. According to the organizer, all students and their families were invited, but the event was marketed to students new to the United States. NESU Librarian Karrie Simpson said, 'Matt and I attended the Multicultural Fair at Lincoln Northeast High School. Hosted by the school's various

international clubs, they had music, dancing, educational panels, food trucks, and various community organizations. We were able to talk to 65 people at our booth and made some good community connections.'

- Services to our Aging Population

LeeAnn Sergeant also passed along this staff report from Carrie at Bennett Martin Public Library, "I received a call from one of our Home Outreach by Mail (HOM) patrons who was in the hospital. She had dropped her call button on the hospital floor but was able to reach the phone. She called us because we were one of the few phone numbers she had memorized. I was then able to call the hospital and relay the message to the nursing staff."

Pat Leach, Library Director
October 15, 2021

**Lincoln City Libraries
September 2021 Use Report**

Location	Loans	Visits	Computer Reservations	Program & Outreach		CHANGE	
				September 2021 Attendance	September 2020 Total Use		
Bennett Martin Public Library	13,402	8,326	2,262	915	24,905	23,084	7.89%
Anderson Branch	10,695	4,520	898	108	16,221	16,041	1.12%
Bethany Branch	7,897	2,626	228	98	10,849	12,149	-10.70%
Eiseley Branch	22,246	7,403	1,047	847	31,543	28,468	10.80%
Gere Branch	60,900	15,122	1,327	422	77,771	75,519	2.98%
South Branch	8,832	3,039	477	290	12,638	11,892	6.27%
Walt Branch	38,519	9,723	970	393	49,605	46,762	6.08%
Williams Branch	581	502	60	0	1,143	1,366	-16.33%
Lied Bookmobile	2,537	176	0	1,201	3,914	3,175	23.28%
InterLibrary Loan	204	0	0	0	204	0	0.00%
Checkout SUBTOTAL	165,813	51,437	7,269	4,274	228,793	218,456	4.73%
DownloadStream Audio	28,761	0	0	0	28,761	25,901	11.04%
Download/Stream eBooks	23,785	0	0	0	23,785	24,652	-3.52%
Stream Video	751	0	0	0	751	933	-19.51%
Download SUBTOTAL	53,297	0	0	0	53,297	51,486	3.52%
TOTAL LOANS	219,110	51,437	7,269	4,274	282,090	269,942	4.50%

WiFi Sessions	117,586	18,633	531.06%
WiFi Users	10,499	2,571	308.36%
Website Users	61,141	48,938	24.94%
Website Sessions	120,818	114,686	0.00%
Database Use	12,407	7,551	0.00%

Holdings Report	PRINT		NON PRINT		Total	Registrations			
	Adult	Youth	Adult	Youth		Total Purged	50	9	455.56%
Owned	369,581	299,280	77,791	34,547	781,199	Active			
Added	2,402	1,833	291	163	4,689	Resident	197,808	192,853	2.57%
Withdrawn	-1,118	-4,620	-480	-856	-7,074	ConnectED	41,179	51,691	-20.34%
Current	370,865	296,493	77,602	33,854	778,814	County	12,932	12,696	1.86%
						NonResident	1,053	1,033	1.94%
						Reciprocal	766	753	1.73%
						Limited Use	10,692	10,579	1.07%
						Total Active	264,430	269,605	-1.92%

**September 2021 Use Compared to September 20
Lincoln City Libraries**

Location	Print Checkouts			Non-Print Checkouts			Total Checkouts		
	2021	2020	Change	2021	2020	Loan Change	2021	2020	Change
B MPL	10,420	10,765	-3.20%	2,982	3,226	-7.56%	13,402	13,991	-4.21%
Anderson	8,533	9,110	-6.33%	2,162	2,706	-20.10%	10,695	11,816	-9.49%
Bethany	6,771	7,601	-10.92%	1,126	1,406	-19.91%	7,897	9,007	-12.32%
Eiseley	19,178	18,196	5.40%	3,068	3,661	-16.20%	22,246	21,857	1.78%
Gere	53,041	52,402	1.22%	7,859	8,939	-12.08%	60,900	61,341	-0.72%
South	7,444	7,498	-0.72%	1,388	1,385	0.22%	8,832	8,883	-0.57%
Walt	33,412	31,910	4.71%	5,107	5,710	-10.56%	38,519	37,620	2.39%
Williams	444	505	-12.08%	137	194	-29.38%	581	699	-16.88%
Lied Bookmobile	2,372	2,155	10.07%	165	185	-10.81%	2,537	2,340	8.42%
InterLibrary Loan	204	0	0.00%	0	0	0.00%	204	0	0.00%
TOTAL CHECKOUTS	141,819	140,142	1.20%	23,994	27,412	-12.47%	165,813	167,554	-1.04%
Download/Stream Audio	0	0	0.00%	28,761	25,901	11.04%	28,761	25,901	11.04%
Download/Stream eBook	0	0	0.00%	23,785	24,652	-3.52%	23,785	24,652	-3.52%
Stream Video	0	0	0.00%	751	933	-19.51%	751	933	-19.51%
TOTAL WITH DOWNLOADS	141,819	140,142	1.20%	77,291	78,898	-2.04%	219,110	219,040	0.03%

Location	Youth Checkouts			Adult Checkouts			Visits		
	2021	2020	Change	2021	2020	Change	2021	2020	Change
B MPL	4,397	4,484	-1.94%	9,005	9,507	-5.28%	8,326	7,451	11.74%
Anderson	4,761	614	675.41%	5,934	6,202	-4.32%	4,520	3,651	23.80%
Bethany	4,568	5,513	-17.14%	3,329	3,494	-4.72%	2,626	2,833	-7.31%
Eiseley	14,308	13,857	3.25%	7,938	8,000	-0.78%	7,403	5,701	29.85%
Gere	34,088	33,771	0.94%	26,812	27,570	-2.75%	15,122	13,095	15.48%
South	4,806	4,947	-2.85%	4,026	3,936	2.29%	3,039	2,626	15.73%
Walt	25,986	24,935	4.21%	12,533	12,685	-1.20%	9,723	8,361	16.29%
Williams	436	514	-15.18%	145	185	-21.62%	502	613	-18.11%
Lied Bookmobile	1,731	1,750	-1.09%	806	590	36.61%	176	181	-2.76%
InterLibrary Loan	0	0	0.00%	204	0	0.00%	0	0	0.00%
Subtotal	95,081	90,385	5.20%	70,732	72,169	-1.99%	51,437	44,512	15.56%
Download/Stream Audio	4,031	3,780	6.64%	24,730	22,121	11.79%	0	0	0.00%
Download/Stream eBook	3,447	3,485	-1.09%	20,338	21,167	-3.92%	0	0	0.00%
Stream Video	0	0	0.00%	751	933	-19.51%	0	0	0.00%
TOTAL	102,559	97,650	5.03%	116,551	116,390	0.14%	51,437	44,512	15.56%

Location	Attendance - Youth			Attendance - Adult			Computer use		
	2021	2020	Change	2021	2020	Change	2021	2020	Change
B MPL	2	9	-77.78%	913	50	1726.00%	2,262	1,583	42.89%
Anderson	108	0	0.00%	0	0	0.00%	898	574	56.45%
Bethany	57	0	0.00%	41	45	-8.89%	228	264	-13.64%
Eiseley	347	0	0.00%	500	0	0.00%	1,047	910	15.05%
Gere	353	0	0.00%	69	15	360.00%	1,327	1,068	24.25%
South	238	0	0.00%	52	0	0.00%	477	383	24.54%
Walt	377	7	5285.71%	16	2	700.00%	970	772	25.65%
Williams	0	0	0.00%	0	0	0.00%	60	54	11.11%
Lied Bookmobile	772	587	31.52%	429	66	550.00%	0	1	-100.00%
Data Base Use	0	0	0.00%	0	0	0.00%	0	0	0.00%
TOTAL	2,254	603	273.80%	2,020	178	1034.83%	7,269	5,609	29.60%

LINCOLN CITY LIBRARIES

Monthly Categorical Report

September 30, 2021

	Budget Amount	Budgeted Year-to-Date	Expended Year-to-Date	Balance	Current Month Expended
Administration-Div. 1					
Personnel	\$ 841,326.00	\$ 70,110.50	\$ 78,141.29	\$ 763,184.71	\$ 78,141.29
Supplies	29,000.00	2,416.67	2,682.01	26,317.99	2,682.01
Services & Charges	77,638.00	6,469.83	33,534.56	44,103.44	33,534.56
Other	-	-	-	-	-
Total	\$ 947,964.00	\$ 78,997.00	\$ 114,357.86	\$ 833,606.14	\$ 114,357.86
Percent Expended		8.33%	12.06%		
Buildings & Grounds-Div. 2					
Personnel	\$ 114,043.00	\$ 9,503.58	\$ 8,377.80	\$ 105,665.20	\$ 8,377.80
Supplies	22,000.00	1,833.33	2,848.13	19,151.87	2,848.13
Services & Charges	974,069.00	81,172.42	106,938.12	867,130.88	106,938.12
Other	90,900.00	7,575.00	-	90,900.00	-
Total	\$ 1,201,012.00	\$ 100,084.33	\$ 118,164.05	\$ 1,082,847.95	\$ 118,164.05
Percent Expended		8.33%	9.84%		
Public Service-Div. 3					
Personnel	\$ 5,556,039.00	\$ 463,003.25	\$ 376,804.06	\$ 5,179,234.94	\$ 376,804.06
Supplies	48,000.00	4,000.00	308.12	47,691.88	308.12
Services & Charges	63,400.00	5,283.33	3,197.87	60,202.13	3,197.87
Other	-	-	-	-	-
Total	\$ 5,667,439.00	\$ 472,286.58	\$ 380,310.05	\$ 5,287,128.95	\$ 380,310.05
Percent Expended		8.33%	6.71%		
Support Services-Div. 4					
Personnel	\$ 1,193,177.00	\$ 99,431.42	\$ 85,147.18	\$ 1,108,029.82	\$ 85,147.18
Supplies	62,000.00	5,166.67	11,157.23	50,842.77	11,157.23
Services & Charges	311,667.00	25,972.25	100,076.26	211,590.74	100,076.26
Other	885,650.00	73,804.17	20,523.62	865,126.38	20,523.62
Total	\$ 2,452,494.00	\$ 204,374.50	\$ 216,904.29	\$ 2,235,589.71	\$ 216,904.29
Percent Expended		8.33%	8.84%		
Total Library Operational					
Personnel	\$ 7,704,585.00	\$ 642,048.75	\$ 548,470.33	\$ 7,156,114.67	\$ 548,470.33
Supplies	161,000.00	13,416.67	16,995.49	144,004.51	16,995.49
Services & Charges	1,426,774.00	118,897.83	243,746.81	1,183,027.19	243,746.81
Other	976,550.00	81,379.17	20,523.62	956,026.38	20,523.62
Total	\$ 10,268,909.00	\$ 855,742.42	\$ 829,736.25	\$ 9,439,172.75	\$ 829,736.25
Percent Expended		8.33%	8.08%		
Other Library Fund Appropriations					
	Amount Appropriated		Expended Year-to-Date	Balance	Current Month Expended
FY 2020-21 Encumbrances	\$ 631,886.81		\$ 42,593.76	\$ 589,293.05	\$ 42,593.76
FY 2020-21 Reappropriated	\$ -		\$ -	\$ -	\$ -

**LINCOLN CITY LIBRARIES - FUND BALANCES
SEPTEMBER 2021**

	Beginning Balance	Receipts	Expended	Ending Balance
<u>GRANT FUNDS</u>				
Net Lender Fund	\$ -	\$ -	\$ 62.93	\$ (62.93)
NLC Internship Grant 2020	(180.05)	231.55	51.50	-
NLC NE eReads Grant 2021	43,436.00	-	-	43,436.00
NLC American Rescue Plan Act 2021	-	91,500.00	-	91,500.00
State Aid 2019	22,479.00	105.00	1,277.00	21,307.00
State Aid 2020	8,370.50	-	-	8,370.50
State Aid 2021	50,282.00	-	-	50,282.00

DONATED FUNDS

Heritage Room	\$ 105,156.81	\$ 23.24	\$ 2,529.30	\$ 102,650.75
Polley Music Library	179,821.45	40.39	6,671.67	173,190.17
Joseph J. Hompes	87,316.99	18.30	23,214.11	64,121.18
Misc. Library Donations	541,907.05	117.36	42,014.46	500,009.95
Alice Nielsen	79,487.18	17.08	-	79,504.26
Dorothy Holland	114,338.62	24.56	-	114,363.18
Glennis Leapley	60,819.54	13.07	-	60,832.61
Lincoln Cares	12,723.58	419.34	-	13,142.92

APPROPRIATED FUNDS

	Budget	Expended		Balance
		Sep 2021	Exp-to-Date	
Heritage Room FY 2021-22	\$ 34,926.00	\$ 2,529.30	\$ 2,529.30	\$ 32,396.70
Polley Music Library FY 2021-22	113,416.00	6,671.67	6,671.67	106,744.33
Keno FY 2020-21	229,596.28	-	-	229,596.28
Keno FY 2021-22	952,884.00	-	-	952,884.00
Capital Improvement Projects				
FY 2018-19 Anderson Parking Lot	307,100.00	-	303,847.00	3,253.00
FY 2020-21 Eiseley/Walt Parking	332,300.00	-	-	332,300.00
FY 2020-21 Eiseley/Walt Roofs	238,000.00	-	180,970.71	57,029.29
FY 2020-21 Williams	800,000.00	-	-	800,000.00
FY 2021-22 Bookmobile	250,000.00	-	-	250,000.00