LIBRARY BOARD MEETING MINUTES
TUESDAY, APRIL 19, 2022; 6:00 PM
EISELEY BRANCH LIBRARY
LINCOLN, NEBRASKA

BOARD MEMBERS PRESENT
Lisa Hale, Dan Sloan, Lowell Berg, Donna Marvin, Rhonda Seacrest, Joe Shaw, Jackie Ostrowicki. A quorum was present. Absent: Nichole Bogen.

OTHERS PRESENT
Pat Leach, Library Director; Traci Glass, Assistant Library Director; Paul Jones, Accountant; Gail McNair, Foundation for Lincoln City Libraries Executive Director; Jocelyn Golden, Assistant City Attorney; Heath Gewecke, Office Specialist

CALL TO ORDER AND ANNOUNCEMENT OF POSTING OF OPEN MEETINGS ACT
President Dan Sloan called the meeting to order at 5:58 PM and announced the Open Meetings Law was posted and available for review.

APPROVAL OF AGENDA
The Agenda/Meeting Notice was posted according to the Open Meetings Act of the State of Nebraska. Berg moved approval of the agenda as posted. Second by Seacrest. Roll Call Vote: Berg, Hale, Marvin, Ostrowicki, Seacrest, Shaw, Sloan – aye. Motion carried 7-0.

PUBLIC COMMENT ON AGENDA ITEMS
No public comment.

APPROVAL OF MARCH 15, 2022, MEETING MINUTES
Berg moved to approve the minutes of the March 15, 2022, meeting as distributed. Second by Ostrowicki. Roll Call Vote: Hale, Marvin, Ostrowicki, Seacrest, Shaw, Sloan, Berg – aye. Motion carried 7-0.

STANDING COMMITTEE REPORTS

Committee on Administration: No report.

Committee on Buildings & Grounds:
Traci Glass reviewed the information presented at the March board meeting regarding the Lincoln Calling mural project. Selected artist is Nolan Tredway. The project is grant funded. If we choose to light the mural, that will be a cost to us. There was discussion about potentially having a lighting engineer be involved if choosing to light it. Work on the mural would start in August and be completed in time for Lincoln Calling in September. Berg moved approval of the Palette/Lincoln Calling mural design. Second by Shaw. Roll Call Vote: Marvin, Ostrowicki, Seacrest, Shaw, Sloan, Berg, Hale – aye. Motion carried 7-0.

Shaw provided information regarding the Lux Center for the Arts Nine Nebraska Artists mural, which will be displayed at the Walt Branch Library and the Gere Branch Library, among nine total locations. Nine artists will create wheat paste murals. Shaw provided short bios of the selected artists. Berg moved approval of the Lux Center for the Arts Nine Nebraska Artists mural. Second by Hale. Roll Call Vote: Ostrowicki, Seacrest, Sloan, Berg, Hale, Marvin – aye. Shaw abstained. Motion carried 6-0.
**Committee on Finance:** Marvin reported on the Recap of Expenditures for March 2022 listing claims in the amount of $805,766.47 from all funds. Marvin moved approval of the report and payment of all claims. Second by Shaw. Roll Call Vote: Seacrest, Shaw, Sloan, Berg, Hale, Marvin, Ostrowicki – aye. Motion carried 7-0.

**SPECIAL COMMITTEE REPORTS**

**Central Library:** The Communications Committee met and reviewed some of the design slides at that meeting. The Pershing mosaic continues to be in the news as fundraising is ongoing by the group seeking its preservation.

**Foundation Board Executive Director:** McNair noted the fundraising for the Pershing mural may impact the private donor pool available for Library fundraising. The Foundation has signed the contract with Brandon Bayer for development of a messaging campaign, with work to happen from May 1 through August 31. This work will look at the interest in a new Central Library and how best to promote additional interest to get a bond issue passed. If there is enough support following the development of the campaign, the Foundation plans to initiate the work to promote, fundraise, and build public support.

Regarding the Foundation’s annual membership campaigns, membership is down 52 donors but donations are up over $4,000. There were 68 new donors last year. About $12,000 was collected in Quarter 1 sales through book nooks and other sources. The Book Sale is not likely to happen this fall, but they are working with Thrift Books on how to maximize profit. Wine & Dine is happening next week, with 170 people registered so far. They are working to get all auction items online. There will be volunteers present to help people bid on items using their phones. Give To Lincoln Day is May 26 and giving can start May 1. Donations from Give To Lincoln Day will be focused on children’s programming at the Libraries. The Spelling Bee is being planned for the fall. Membership campaign starts again in October.

**One Book - One Lincoln:** Ostrowicki reported the three finalists have been chosen and will be announced on Memorial Day at the Mill in the Telegraph District. The Top 10 will be announced a week prior. The winner will be announced Labor Day.

**NEW BUSINESS**

**Approval to Award Security Guard Services Contract:** Leach requested approval of the security guard services contract at the cost of $27.50 per hour with a total cost not to exceed $112,750.00. The contract will consist of 3,300 hours of service at Bennett Martin Public Library and 800 hours at the Eiseley Branch Library. Company has been providing interim service for the Libraries. Berg moved approval of the security guard services contract to Frye Frazey & Associates LLC. Second by Ostrowicki. Roll Call Vote: Shaw, Sloan, Berg, Hale, Marvin, Ostrowicki, Seacrest – aye. Motion carried 7-0.
Approval of Annual Contract for SirsiDynix, Integrated Library System:
Leach requested approval of the annual contract of SirsiDynix Web Services and Subscriptions for SirsiDynix Enterprise with a cost of $67,104.05. This is the annual contract for our Integrated Library System. Seacrest moved approval of the annual contract of SirsiDynix Web Services and Subscriptions for SirsiDynix Enterprise. Second by Hale. Roll Call Vote: Sloan, Berg, Hale, Marvin, Ostrowicki, Seacrest, Shaw – aye. Motion carried 7-0.

Approval of ConnectEd Agreement with Lincoln Public Schools:
Leach requested approval of the ConnectED Agreement with Lincoln Public Schools. This program provides an account to each student in Lincoln Public Schools. Rebecca Aracena and Randall Rowe have worked to update coding to clear out-of-date info from our system so only active students have active accounts. It was noted 10% of students make use of ConnectED accounts, with others likely using their regular Library accounts. We are only able to track checkout usage, not things like library computer access. Marvin moved approval of the ConnectED Agreement with Lincoln Public Schools. Second by Ostrowicki. Roll Call Vote: Berg, Hale, Marvin, Ostrowicki, Seacrest, Shaw, Sloan – aye. Motion carried 7-0.

PRESIDENT’S REPORT: Sloan noted that it is Volunteer Month and the Volunteer Recognition Event is on Sunday.

ASSISTANT LIBRARY DIRECTOR’S REPORT:
- Work is ongoing to promote the ConnectED program.
- The City Council approved the Community Crops agreement at the end of March. Gardens will be at Peter Pan Park and Gere Branch Library starting spring 2023.
- Glass and Heath Gewecke are working to fill several vacancies for Library positions.
- There will not be election vote-by-mail drop boxes in the libraries for the primary due to legislation that was being considered in the Legislature. They may return for the general election.

LIBRARY DIRECTOR’S REPORT:
- Volunteer Recognition event is Sunday.
- Leach welcomed the Library Board to Eiseley Branch Library. It is 20 years old, having opened February 2, 2002 alongside Walt Branch Library, and Lowell Berg was involved as the principal on the design project for Eiseley and Walt.
- Risk dial is green, so there are no restrictions on programs.
- Leach recently attended a Pre-Council meeting on the budget.
- Leach and Glass participated in the Nebraska Center for the Book’s “Letters About Literature” program, which included the Heritage Room for Nebraska Authors.
- Leach is serving on a committee that is reviewing the Nebraska Library Commission Accreditation Standard.
- 74 accounts were purged with a total of almost $5,700 deemed uncollectable.
- Leach noted four public speaking engagements in the past month.

ADJOURNMENT
There being no further business, the meeting was adjourned at 6:43 PM.