


From your mobile device you can:

- Search the catalog
- Place holds
- Manage your account
- Renew materials

Navigating to the Lincoln City Libraries Catalog

First, you'll want to get to our online catalog through your device's browser. Navigate to our catalog either by entering <https://lcl.ent.sirsi.net/> in your browser's address bar or search for "Lincoln City Libraries" in your device's browser, click on Lincoln City Libraries, and then click on the link titled "website search" or "login to your account" in the top banner to access the online catalog.

Logging into the Online Catalog

Next, let's log in to your account. First, click on the "hamburger" menu in the upper right side of your screen. Here's what a Hamburger Menu looks like: 

Then, tap on where it says, "my account", and then tap in the top box to enter your library card number and in the bottom box to enter your pin number. If you don't know your pin number, you can ask a librarian for help.

To go back to look over all your options, click on the hamburger menu. Then, touch on home to take you back to the catalog homepage.

Searching the Online Catalog, Finding Digital & Physical Materials, & Placing Holds

The first choice at the top of the screen is search, and this will search the Lincoln City Libraries catalog just like using the search feature on a desktop computer. The search area is the white box that has a blue background behind it. Put in a title or author or some keywords, and you can scroll through your results. This will look at both physical items that you can borrow at your favorite branch, and also ebooks and audiobooks that you might be able to use right on your mobile device, depending on what other apps you have installed.

Once you have searched for an item, a list of materials will come up. If you click where it says "physical items" you can view just physical items. If you'd like to place a hold on the item, click on the title, then tap the 3 vertical dots in the right corner of your screen. Then, you can tap on "place hold" to put the book on hold at your preferred branch. To see which branches have the item on their shelf, hit the x in the left area of the pullout menu, scroll down, then tap on the triangle to expand the available menu. If you go back out, you can choose to filter just digital items. Make sure to click on the left facing arrow at in the top left of your screen, then click "digital items" to show just eBooks and eAudiobooks. When you find something you like, click

on the title, then click on the 3 vertical dots in the upper right-hand corner, tap download, and it will take you to Hoopla or Libby to place a hold or borrow the materials.

Checking Out the My Account Section

Next, let's check out the "my account" section in more detail. Click on the hamburger menu. Then click on "my account." From here, you can look at what materials you presently have checked out, including both digital and physical and your checkout history if you've chosen to have that retained. You can see your holds, again, both digital and physical as well as any fees that might be reflected on your account. To view full details, make sure to click on the triangle to expand the available section.

Pin the Library's Online Catalog to a Mobile Home Screen

You can also put a place holder on your device's home screen that will serve as a type of library catalog "app" until our regular app is back up and functioning. Navigate back to the home screen of the catalog so that you can start each session with a new search. You can do that by clicking the hamburger menu and clicking on home.

For an iPhone, follow these instructions. At the bottom of your browser window, you'll see a square with an arrow pointing up. Tap on the square with with the arrow, then, scroll down to and choose "Add to Home Screen" From here, you can name it something special, so you know exactly what it is linking to! We suggest naming your link "Lincoln City Libraries Catalog" Now, when you choose it, like you'd choose an app, it opens right back into the online catalog where you can search for items or log into your account. an Android, tap on the browser screen's three-dot icon in the top right-hand corner and select Add to Home screen.

Contact Us!

I hope you enjoyed this quick overview of our awesome mobile friendly online catalog! You can access all your favorite things about your libraries through your mobile device or desktop computer. If you have any questions about using the catalog on your mobile device, feel free to ask your favorite librarian, or contact us at either 402-441-8500 or library@lincolnlibraries.org. And, please be sure to visit us online at www.lincolnlibraries.org.